

**STATE OF MAINE  
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES  
Thursday, November 15, 2018**

**Meeting location:** Conference Room, 295 Water Street, First Floor, Augusta, Maine

**Attendees:** Mandy Olver, PE, Chair; Joyce Taylor, PE; Knud Hermansen, PE, PLS, PhD, Esq.; Russ Martin, PE, Complaint Officer; Brent Bridges, PE; Ron Guay, Assistant Attorney General; and David Jackson, Executive Director.

**1. Call to Order, Minutes of prior meetings and other preliminaries**

- A. The meeting was called to order at 9:00 a.m.
- B. On motion by Mr. Hermansen and second by Ms. Taylor the Minutes of the board meeting held on August 9, 2018 were approved 4-0-1, with Mr. Bridges recused.

**2. Committee Reports**

**A. Executive Committee (Chair)**

**B. Finance Committee (Greim)**

- 1. Cash balance on November 7, 2018 was \$328,275
- 2. Cash balance on November 14, 2016 was \$409,489
- 3. Total active licensees on November 7, 2018: 6323
- 4. Total active licensees on November 10, 2016: 6122

**C. Rules Committee (Martin)**

- 1. Discussion related to process for statute and rules
- 2. Proposed meeting with stakeholders (email)
- 3. PDH requirements (Russ)

Executive Director will arrange a meeting with stakeholders to discuss possible revisions to statute and rules.

**D. Examination Committee (Hermansen)**

**E. Information Committee (Lessard)**

- 1. The following articles are proposed for the Fall Newsletter:
  - a. Thoughts While Driving (Olver)
  - b. Results of the NCEES April exams
  - c. NCEES Annual Meeting report
  - d. Complaint Update
  - e. Job titles for unlicensed people

**F. Complaint Committee (Martin)**

1. Credentialing issue  
Executive Director to respond.
2. Out-of-state discipline  
No Action -- To be filed in licensee's file.
3. Revisit prior credential issue.  
Executive Director to respond.

**G. Continuing Education Committee (Bridges)**

1. Audit results – All licensees audited were ultimately able to establish compliance.

**H. Special Committees**

**3. Communications**

- A. Licensure Guide by New Mainers Resource Center/Portland Adult Education.
- B. Shared Mission Statement from NCEES, NCARB, CLARB, and CIDQ.
- C. Letter from surveyors regarding success of Zone Meeting.
- D. Email regarding credentialing – Executive Director to arrange meeting.

**4. Applications**

**A. Review and concurrence of Chair/Executive Director actions**

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.

**B. Engineer Intern (EI) Applications**

**C. Recently certified Engineer Interns**

**D. PE Applications (Exec Dir)**

**E. Tabled and previously considered**

**F. Reexamination Requests**

**G. Other applications or requests**

1. Gregory Zoog

On motion by Ms. Taylor and Second by Mr. Hermansen, the Board voted 5-0 to deny licensure based on the lack of a degree. However, the Board indicated a

willingness to reconsider the candidate's application if he obtains an NCEES Credentials Evaluation to determine the equivalency of his education.

2. Jacob Kerley

On motion by Mr. Hermansen and second by Mr. Bridges, the Board voted 5-0 to issue licensure after the work experience requirement is met if the candidate agrees to a voluntary delay.

3. John Green

On motion by Mr. Hermansen and second by Ms. Taylor the Board voted 5-0 that the candidate must submit a new application; the Board offered to waive the application fee.

**5. Pending Business**

**6. New Business**

**A. 2019 Engineers Week Funding**

On motion by Ms. Taylor and second by Mr. Hermansen, the Board voted 5-0 to fund the 2019 Engineering Expo at the \$2500 level.

**B. Promotional budget**

On motion by Mr. Hermansen and second by Mr. Bridges, the Board voted 5-0 to expend up to \$1000 on promotional items, as needed.

**C. NCEES Board Presidents Assembly, February 8-9, Atlanta, GA**

On motion by Mr. Hermansen and second by Ms. Taylor, the Board voted 5-0 to send the Chair and Executive Director to the BPA.

**D. Budget**

Board directed the Executive Director to prepare a report regarding the budget and any possible need for a fee increase to meet anticipated expenditures.

**E. Sunset Review**

Board is up for legislative review in 2019.

**7. Adjournment**

**A.** Next scheduled meetings are January 17, 2019 and March 21, 2019.

**B.** Meeting adjourned at 10:30am.