

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MEETING MINUTES
Thursday, November 17, 2016**

Present: Board members present: Mandy Holway Olver, PE, Chair; Clifton W. Greim, PE, Vice Chair; George W. Ames, PE; Joyce Noel Taylor, PE; Knud E. Hermansen, PE, PLS, PhD, Esq.; and Russell G. Martin, PE. Also present: Judith E. Peters, Assistant Attorney General, and David Jackson, Executive Director.

1. Call to Order, Minutes of prior meetings and other preliminaries

- A. The meeting was called to order at 9:05 a.m. by Chair Mandy Holway Olver in the First Floor Conference Room at 295 Water Street in Augusta, Maine.
- B. On motion by Ms. Taylor and second by Mr. Ames the minutes of the board meeting held on August 11, 2016 were approved by a 5-0 vote.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Greim)

- 1. Book balance on November 14, 2016 was \$409,489 compared to a balance of \$407,628 on November 13, 2014.
- 2. The number of active licensees on November 10, 2016 was 6122, compared to 5990 on November 10, 2014.

C. Rules Committee (Ames)

- 1. Report was given on statutory revisions submitted.

D. Examinations Committee (Hermansen)

E. Information Committee (Olver)

- 1. The following articles are proposed for the Fall Newsletter:
 - a. Thoughts While Driving (Olver)
 - b. Results of the NCEES April exams
 - c. PDH course development
 - d. NCEES Annual Meeting report
 - e. Complaint Update
 - f. Use of the PE seal/stamp
 - g. New board member bio

- h. Flow chart on complaint process
- i. Taking the FE exam

F. Complaint Committee (Ames)

G. Continuing Education Committee (Bartlett)

- 1. Audits in progress.
- 2. PDH course delays reported regarding ALMS conversion.

H. Special Committees

3. Communications

- A. NCEES Press release announcing lower exam fees. No action.
- B. Email from Zachary Shelin re: PDH credit for Energy Star verifications.
On motion by Ms. Taylor and second by Mr. Greim, the Board voted 6-0 to deny the request for PDH credits for Energy Star Verifications.
- C. Memo from PFR re: Attorney's fees and time. No action.
- D. NCEES Nominating Committee. No action.
- E. Letter from James Purcell, PE seeking endorsement as NCEES President-Elect. Postpone discussion to March meeting for Executive Director to seek input from Commissioner.
- F. Email from Skip Haclerode, seeking endorsement as NCEES President-Elect. Postpone discussion to March meeting for Executive Director to seek input from Commissioner.

4. Applications

A. Review and concurrence of Chair/Executive Director actions

- 1. Temporary certificates issued.
- 2. Comity licenses authorized for NCEES Model Law Engineers.
- 3. Comity licenses authorized by the Executive Director and Chair.
- 4. Licenses by written examination.
- 5. Re-examinations authorized by the Executive Director.

B. New Engineer Intern (EI) Applications

C. Recently Certified Engineer Interns

On motion by Mr. Hermansen and second by Ms. Taylor the Board voted 6-0 to concur with items 4(A)-4(D) above.

D. New PE Applications (Exec Dir)

E. Tabled and Previously Considered

F. Reexamination Requests

1. Jamie Garland
2. Brandy Piers

On motion by Mr. Hermansen and second by Ms. Taylor the Board voted 6-0 to permit the applicants to sit for the PE exam.

G. Other applications or requests

1. Ian Messier

On motion by Mr. Hermansen and second by Mr. Ames the Board voted 6-0 to permit the applicant to sit for the PE exam.

5. Pending Business

- A. ALMS System update given.

6. New Business

- A. 2017 Engineers Week Funding

On motion by Mr. Ames and second by Ms. Taylor the Board voted 6-0 to fund Engineer's Week at the \$2500 level.

- B. Promotional printing budget

On motion by Mr. Hermansen and second by Ms. Taylor the Board voted 6-0 to fund promotional printing in the amount of \$3500.

- C. MBA Committee Meeting December 5, 6, Savannah, GA

On motion by Mr. Ames and second by Mr. Hermansen the Board voted 6-0 to send the Executive Director to the MBA Committee Meeting in Savannah, GA.

- D. NCEES Board Presidents Assembly, February 3,4, Atlanta, GA

On motion by Mr. Hermansen and second by Mr. Ames the Board voted 6-0 to send the Executive Director and Mr. Martin to the BPA Meeting in Atlanta, GA.

- E. NCEES Southern/Northeast Zone Meeting, April 27-30, St. Thomas, VI

On motion by Mr. Hermansen and second by Mr. Ames the Board voted 6-0 to send Ms. Olver, Mr. Greim, and Mr. Martin to the Combined Zone Meeting.

7. Adjournment

- A. Next scheduled meetings are January 19, 2017 and March 16, 2017.

- B. Meeting adjourned at 10:30 AM.