



# MAINE PE NEWS

State Board of Licensure for Professional Engineers October 2015  
Volume 15, Issue 2

## Thoughts While Driving . . . By Mandy Holway Olver, PE

### Board Members:

- Mandy Holway Olver, PE, Chair
- Clifton W. Greim, PE, Vice-Chair
- George W. Ames, PE, Complaint Officer
- Lawrence E. Bartlett, PE
- Joyce Noel Taylor, PE
- John Guimond, Public Member
- Knud E. Hermansen, PE, PLS, Esq., PhD

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Last newsletter, the topic of this column was the ongoing discussion by other State licensing boards and NCEES (the National Council of Examiners of Engineers and Surveyors) about requiring a Master’s Degree or equivalent (30 hours of education beyond the Bachelor’s degree) for PE licensure, as well as the position of some states that only graduates of ABET-accredited engineering programs should be licensed. Under that model, engineering technology degree holders would not be allowed to take the PE exam. I invited readers to provide input.

Thank you to those who took the time to write to the Board. Here is an eloquent representative opinion:

“I have found that education was only the foundation of what became the continuous-learning path toward the work of my engineering profession. To require a graduate degree would place too much emphasis on the theory-based vs. the experience-based, applied science of what we do. In fact, I have at times envied - and learned from - colleagues who came to the work through the practical-focused engineering technology path. I support their continued access to licensure.

“I certainly have learned SO much over my career from those who knew the places and situations where theory-alone could lead one astray in a real world. Graduate degrees are not to be sold short, but I do not see them as the primary - certainly not the sole - route to becoming a leader in a field so immersed in real-world paradox and a history of human mistakes made on what seemed like sound theory.”

There is overwhelming support in Maine for the Board’s position that a Master’s Degree or equivalent is not needed to function as an engineer. Based on your comments, the prevailing opinion is that added experience is more valuable than added education. There is also widespread support that the practical education pro-

vided by technology programs serves one well as a Professional Engineer.

Our Maine PE Board members and staff have heard your input. At the August board meeting we discussed this matter and took a formal vote reiterating the Board position against the requirement for additional engineering coursework prior to licensure. And Maine statute will continue to permit the licensure of engineering technology degree graduates as well as engineering degree graduates.

The Executive Director and I represented the Maine PE Board at the NCEES Annual Meeting in late August. At the meeting, the majority of delegates voted to adopt a position statement on future engineering education requirements for licensure as a professional engineer that includes the Master’s Degree or equivalent language. The full text of NCEES Position Statement 35, Future Education Requirements for Engineering Licensure is available online at [www.ncees.org/PS35](http://www.ncees.org/PS35).

The NCEES Advisory Committee on Council Activities was asked to develop the position statement with the aim of continuing to address the issue following the 2014 vote to remove the additional education requirements from the NCEES Model Law and Model Rules.

The majority of states are currently in favor of studying the matter further, and a vocal portion of delegates support advancing the added 30 hours of education and some are also strongly opposed to the licensure of technology degree graduates.

Despite the position of other states, Maine’s policy remains unchanged. The criteria for PE licensure are not set by NCEES; each state is sovereign and creates its own statutes and rules. It will be interesting to see if and how these issues continue to develop nationwide.

We thank all of you for your input.

## FE Exam Results January 2015 – June 2015

These are the names of the individuals who successfully passed the FE exam between January 1, 2015 and June 30, 2015. Because the FE exam is now exclusively a computer-based examination, there are no longer fixed testing times. Each candidate sets a testing time compatible with their schedule and the availability of seats at the testing center.

Chris Allen	Laura DeVaudreuil	Clark McDermith	Paul Pottle	Ethan Stubbs
Carlton Allen	Kelsey Dillon	Christopher McGonagle	Kody Price	Clark Sulloway
Ryan Backus	Brent Dube	Dominic Montello	Ian Redfern	Zachary Tanguay
Garrett Beebe	Tyler Easler	Catherine Morton	Matthew Richard	Faith Thomas
Zoe Berkey	Keenan Eaton	Nicholas Oberti	Kyle Robbins	Dalton Thompson
Addison Brewer	Drew Gagnon	Kelly O'Brien	Zachary Sawyer	Jonathan Torsch
Rachel Bukoveckas	Aaron Hunter	Alicia Patrie	Nicole Scott	Phillip Twombly
Nicholas Chase	Lucas Jurdak-Roy	Tyler Peabody	Adam Shane	Peter Walker
Jared Conley	Lindsey Kandiko	George Peterson	Mark Smith II	Aaron Williams
Gavin Cote	Joseph Laurinaitis	Dylan Pilecki	Jacob St. Peter	Jared Winchenbach
Adam Cotton	Patrick Leary	Juergen Pilot	Matt Strong	Eric Wold
Matthew Davis	Diane Liskey	Cameron Pomerleau	Sean Strothmann	

## Congratulations to all who passed the April 2015 PE Exam

Michael Angis	Randy Illian	Jesse Remillard	Patrick Wood
Gregory Bellamy	Joel Jones	John Roberts	Bruce York
Tyler Braun	Jonathan Kalafatis	Michael Sims	
Kevin Brayley	Andrew Kitchen	Glenn Spear	
Katrina Brown	Travis Letellier	Jeffery Stelly II	
Nicholas Ciomei	Robert Lightbody	Jason Stetson	
David Demeo	Mark Liimakka	Nathan Strout	
Anthony Dimascio	Seth Lovley	William Syron	
Nathaniel Dyer	Donald Mcleod	Sean Tarbox	
Bret Grenier	Behzad Nazari Nasrabad	Dave Thomas	
Jacob Hall	Heather Newton	Ashley Tower	
Everett Hall	Tyler Pease	Kevin Trainor	
Md Sajjadul Haque	Travis Peaslee	Derrill Vezina	
Danny Harvey	Helen Pottle	Bryan Walsh	
Justin Hegedus	Douglas Read	Michael Whitfield	



Approved seal format

# Complaint Update

By George W. Ames, PE, Complaint Officer

## E10-003:

Complaint alleged that Licensee, prior to resigning his former employment, copied proprietary computer files to his own computer, may have been prospecting his employer's clients prior to resigning, and conspired with his broker to hack into the employer's company profit sharing plan to take an unauthorized disbursement. Complaint dismissed due to insufficient evidence of a violation of Board Statute or Rules.

## E13-001 Stephen P. Maslan, PE:

Mr. Maslan self-reported discipline by the MO Board for practicing beyond the scope of his PE license and by the KS Board for sealing plans with deficiencies related to fire alarm systems. Pursuant to 32 MRSA §1356(2) "any gross negligence, incompetence or misconduct in the practice of professional engineering" is a ground for discipline by the Board. Licensee entered into a Consent Agreement by which he admitted to the violations and accepted a period of probation along with a requirement to report to the Board, and agreed to submit all engineering projects he undertakes in Maine to peer review.

## E14-003 Raj Paul Gupta, PE:

The Board filed a complaint against Licensee for failure to obtain a sufficient number of Professional Development Hours. Licensee entered into a Consent Agreement by which he admitted to the violations, accepted a formal reprimand and agreed to pay a fine of \$500 as sanctions.

## E14-005 Richard D. Allen, PE:

The Board filed a complaint against Licensee for failure to obtain a sufficient number of Professional Development Hours. Licensee entered into a Consent Agreement by which he admitted to the violations, accepted a

formal reprimand and agreed to pay a fine of \$500 as sanctions.

## E14-006:

A complaint was filed against Licensee as a result of discipline by the Oklahoma PE Board. The Board dismissed the complaint because the conduct which gave rise to the violation in Oklahoma would not be a violation of Maine Statute or Rules.

## E14-007:

The complaint alleged that Licensee withheld documents in violation of the Freedom of Access Act (FOAA) and that an unlicensed engineer is the Town Engineer in a municipality who is administering or acting as "Resident Engineer" on an MDOT project. The Board dismissed the complaint against Licensee because there was no evidence that Licensee violated board statutes or rules. The Board requested that the municipality remove the term "engineer" from the job title because the present employee is not a licensed engineer.

## E14-008:

The complaint alleged that Licensee's firm provided structural engineering services relating to a cupola addition that is failing. The Board dismissed the complaint because there was no evidence that Licensee violated Board Statute or Rules.

## E14-009:

The complaint alleged that Licensee's firm provided structural engineering services relating to a cupola addition that is failing. The Board dismissed the complaint because there was no evidence that Licensee violated Board Statute or Rules.

## U14-001 Charles T. Alexander:

The complaint was filed by an Ohio/

Maine comity Licensee alleging that Mr. Alexander created an electronic copy of Complainant's Maine professional engineer seal that was applied to engineering documents for a project in Maine. Mr. Alexander entered into a Consent Agreement by which he admitted that he created a replica of Complainant's professional engineering seal and applied it to drawings that Mr. Alexander prepared, and he accepted a formal reprimand and a fine of \$1,000 as sanctions.

## U14-002 Bryan G. Berry:

The complaint alleges that Mr. Berry modified an engineering drawing that was originally stamped by Complainant and that Mr. Berry used the title "Job Engineer" and is not a licensed professional engineer in Maine. The Board dismissed the complaint for lack of jurisdiction and referred the matter to the Office of the Attorney General as the unlicensed practice of professional engineering. The Board accepted Mr. Berry's explanation that he did not intend to practice engineering or to perpetuate fraud. The Office of the Attorney General strongly recommended changing the job title to avoid any confusion caused by any reference to engineering.

## E15-003 Gary E. Sutryn:

Mr. Sutryn self-reported his failure to timely renew his professional engineer license and admitted that he stamped structure and foundation drawings related to a salt and equipment storage building after his license had expired. Mr. Sutryn entered into a Consent Agreement by which he admitted that he practiced engineering in Maine after the expiration of his license and accepted a formal reprimand and a fine of \$500.

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## Free PDH Course Under Development

The State Board of Licensure for Professional Engineers is developing a PDH course covering the Code of Ethics for Maine licensees. To access the course, licensees will log in through the board website: [www.maine.gov/professionalengineers/](http://www.maine.gov/professionalengineers/).

After spending some time reviewing the Code of Ethics, licensees will take an online quiz. Upon successful completion of the quiz, licensees will be able to print out a certificate awarding one hour of PDH credit.

No fee will be charged for the Ethics course. By offering free PDH credit, the Board is hoping to encourage licensees to read and to become more familiar with the Code of Ethics.

Current statute and board rules require that licensees read and be familiar with the statute, Rules of the Board, and the Code of Ethics.

Board members and staff have noticed in speaking with licensees that there are sometimes gaps between what the law requires licensees to know and how familiar they actually are with the documents that govern professional engineering licensure in Maine.

The PDH course is in the process of being tested and should be available online before the end of this calendar year. Check in at the board website for updates. Future plans include the development of additional one-credit courses that cover the statute and the rules.

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## Pocket Cards No Longer Mailed By PE Board

The PE board will no longer mail pocket cards to each licensee. Instead, licensees will have the ability to print a pocket card from the website any time they need one.

Once a renewal payment has been credited, licensees will be permitted to return to the website, log in, and print a pocket card. Licensees can print the card any

time and on any paper or card stock they prefer.

This feature is currently under construction and we are looking for it to be live by November 1 or shortly thereafter. We are also looking to add a feature to be able to print a larger format certificate for those who want them for project submittals.

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## Statute revision by Legislature

The Maine Legislature revised a portion of the Engineering statute during the last session. Section 1357, regarding expirations and renewals. The new text is below:

Licenses expire on the last day of December of each odd-numbered year and a licensee may not practice professional engineering with an expired license. The board shall notify every person licensed under this chapter of the date of the expiration of that person's license and the amount of the fee that is required for its renewal. The notice must be provided at least one month in advance of the date of the expiration of the license. A license may be renewed after completion of professional development requirements and after payment of a fee

established by rule by the board, which may not exceed \$200 annually. Licenses may be renewed up to 90 days after the date of expiration upon payment of a late fee established by rule by the board in addition to the renewal fee. Any person who submits an application for renewal more than 90 days after the license renewal date is subject to all requirements governing new applicants under this chapter, except that if the renewal application is made within 3 years from the date of the expiration the board may, giving due consideration to the protection of the public, waive any additional qualifications if the licensee has held a license for at least 10 years, has completed all professional development requirements and has never been subject to discipline in this or any other jurisdiction.

## RENEWAL TIME IS HERE

Renewal time is here. You will receive only one postcard renewal reminder in the mail. That is the only reminder you will receive this year. You should have received it by the time this newsletter is published. You will then go online to the board website at [www.maine.gov/professional\\_engineers/](http://www.maine.gov/professional_engineers/) and click an available link to access the renewal page.

From the renewal page you will have access to the online renewal system. You will complete the renewal and pay with either a Visa or MasterCard. For those who must pay by check, you can print out a form and mail that with your check to the board office.

After your payment has been credited, you will be permitted to return to the website and print a pocket card.

Please remember that when you complete your renewal, you are attesting to having completed your PDH requirement. That attestation has legal significance, and if you are audited and cannot produce the documentation to support the PDHs claimed, you will face disciplinary action by the board.

If you are audited, you must respond to the board office within 30 days. You will send a completed, signed, PDH Activity Log from our website, and documentation of each PDH completed. Acceptable documentation would be a certificate of completion, receipt of payment, sign-in, quiz result, or other documents sufficient to establish that you were present at the PDH claimed.

## NCEES Meeting Notes

Licensees are represented at NCEES national and zone meetings by board members and staff, who contribute to establishing national policy.

The MBA Committee met in January. Executive Director David Jackson attended. The MBA Committee had several responsibilities, including assisting NCEES in developing a single-source interface for applications, exams, verifications, records, PDH records, enforcement, etc., all with the goal of increased licensure mobility. That will launch in 2016.

The MBA Committee also proposed a dual standard for Continuing Professional Competency (CPC), which is stated simply, "Good in your home state, good in ours." The goal is to achieve universally acceptable continuing education. The Committee also voted against creating a licensure compact like accountants or nurses, and chose to continue to work within the established framework of NCEES for increased licensure mobility.

The Board President's Assembly met in February. Chair Mandy Olver and the Executive Director attended. Some facts about exams: The average pass rate on the computer-based FE is 67%, which is consistent with the paper exam scores. Maine continues to average in the seventies. The number of FE exam takers is down about 20% nationally, but down more in Maine. The loss of

"herding" when all students took the exam at the same time accounts for the drop. That and procrastination. Beginning in 2015 the FE can be taken all year round.

The PE is in the process of transitioning to computer-based testing. Computer-based testing allows for significant changes to exam format, including the introduction of video questions. There are many significant issues to resolve, one of the largest being the quantity of reference materials for each exam and the delivery method.

Motions come out of the Committees and the BPA and are presented at the Zone meetings, which the Chair attended in Hershey, PA.

The Annual Meeting was held in Williamsburg, VA, and was attended by the Chair and by the Executive Director. The motion to create a separate licensure for SEs was defeated. It occurred to many like a restraint on trade and was not perceived to be feasible in the current political climate.

Also, the motion related to adding language encouraging additional education in NCEES policy was passed, so that is an issue that is far from over.

There is significant discussion nationally about separating the requirement for four years of work experience from the PE exam. Several states already allow early examination for the PE, and several others are considering making the change. Four years of engineering experience would still be required for full PE licensure.



# Acceptable Professional Development Hours

By Knud E. Hermansen, P.L.S., P.E., Ph.D., Esq.

The State Board of Licensure for Professional Engineers (Board) often receives questions asking if certain activities or courses will qualify for the mandatory professional development hours (PDH) that all engineers must have for renewal of their license. The Board website has the general criteria for acceptable PDHs:

[http://www.maine.gov/professionalengineers/already\\_licensed/pdh.html](http://www.maine.gov/professionalengineers/already_licensed/pdh.html)

The following are sample questions and answers in regard to earning professional development hours.

1. I am a civil engineer and attend an American Society of Mechanical Engineers program of one-hour duration, can I claim one PDH? **YES. Attendance at engineering professional society seminars or workshops for the requisite time will count as a PDH. It does not matter that the topic is not in your discipline. Make sure you obtain and keep documentation of your attendance, such as a certificate, roster, or email.**
2. Our firm has weekly meetings lasting at least an hour where we often discuss new technology or engineering practices, can I claim one PDH for this weekly meeting? **Generally, the answer is NO. There are some exceptions. If an outside speaker is presenting, the meeting is open to engineers employed outside the firm, and documentation of the date, time, location, topic, and speaker is made, the answer may be YES.**
3. The Maine Department of Transportation held a workshop for in-house engineering staff and contractors where roadside safety, specifications, procedures, contract language, or similar topics were discussed, can this time count toward my requisite PDHs? **YES. Be sure documentation, such as a certificate of attendance, copy of the attendance roster, or confirmatory email, is obtained for verification. The documentation should contain the date, time and duration, topic, sponsoring organization, location, and the instructor's name and qualifications.**
4. My employer required me to attend an in-house, five-hour OSHA construction safety workshop. Can I count this workshop as five PDHs? **YES. In-house programs related to engineering and engineering services generally count. Be sure proper documentation of attendance is obtained.**
5. I am a paid volunteer for the Federal Emergency Management Agency (FEMA). When disasters occur, I go to the site and help assess the damage and structural integrity of buildings. FEMA has training sessions that I am required to attend where we are taught procedures, damage assessment, and other related topics. Can I claim PDHs for the service with FEMA? **You can claim PDH credit for the training sessions. You can NOT claim credit for the damage assessments or other services performed on behalf of FEMA.**
6. I am licensed as both a professional land surveyor and professional engineer. I recently attended a two-hour course on designing solar access in residential development. I plan to count two PDHs toward the renewal of my surveying license. Can I also count the same two PDHs toward the renewal of my professional engineering license? **YES. The application of the course toward other licenses has no bearing on using the same attendance toward renewal of the professional engineering license.**
7. I recently completed an engineering safety course required by my employer. The course was offered as an on-line course. It took me an hour and ten minutes to complete the course. At the end of the course was a multiple-choice exam. I passed the course and a certificate was sent to me. The certificate did not list the length of time. Will I be able to count the course as one PDH? **YES, but you must obtain a certificate stating the time period required to complete the on-line course is equal to or exceeds one hour. The certificate must also indicate your passing score. If you do not have documentation of the duration or assessment results you cannot count the course.**
8. I recently attended a four-hour workshop where the topic was on Federal procurement requirements for engineering services, can I count four PDHs? **YES. Completing management workshops that relate to the improvement of engineering business will count.**
9. I attended a dinner meeting of the American Society of Civil Engineers where a sociologist that was the dinner speaker. She spoke on the changing role of engineers in society. She spoke for 45 minutes. After she finished, there was a vigorous discussion of this topic at our table for over a half hour while we ate. Dinner was followed by a membership meeting. The meeting lasted for over an hour. How many PDHs can I count from attendance at this meeting? **You can count 0.5 PDH. The minimum PDH allowed is 0.5 (multiples of 0.5). The table discussion following the dinner speaker is not acceptable toward a PDH. The time spent in a professional meeting will not count toward a PDH (though active participation as an officer or committee member can be counted as 1 PDH per complete year of service during the renewal cycle).**
10. I am the president of a state engineering society. During the past year, I attended numerous conferences including, as a guest, neighboring state societies along with the National conference of the society. When I summed my PDHs at the various workshops I attended at the conferences and my professional membership I had over 60 PDH I could count for the renewal period. Realistically, how many should I count for the renewal period? **45 PDH. You will require 30 PDH for the renewal period and you can carry forward 15 PDH for the next renewal period. There is nothing wrong with counting all 60 PDH but if you are audited you have to provide supporting documentation for ALL 60 PDH since you claimed that many when you renewed.**
11. Recently I attended the dissertation defense of an engineering doctoral candidate. The dissertation was on the *Optimization of Design for Structural Polymers*. The defense lasted two hours. Can I count my attendance at this defense as two PDHs? **YES. The topic was an engineering topic. (It is not necessary**

that you understood all two hours of the discussion.) Be sure to obtain documentation of attendance to include time period, date, location, topic, sponsoring organization, and Ph.D. candidate.

12. I attended a free, two-hour presentation of an appropriate topic for a PDH. However, no certificate was issued or attendance roster was made. Can I count this attendance as two PDHs? **YES, but you MUST HAVE documentation of attendance if you are audited. Before leaving, prepare a written statement stating your name, your attendance, the time period, location, topic, sponsoring organization, and speaker. Have either the speaker or the representative of the sponsoring organization sign and date this statement.**

13. I developed a one-hour program on engineering ethics. A professional society asked me to present the program in Portland, Bangor, and Presque Isle. I made these presentations. How many PDHs can I count toward my license renewal? **TWO. As a speaker you are favored with a 2:1 ratio. For every hour of presentation you can obtain 2 PDHs. However, you can not get credit for teaching the same topic twice unless there are substantial changes in the presentation. Accordingly, you cannot claim credit for making the same presentation in Bangor and Presque Isle.**

14. I am an engineer in private practice. I was asked to give a one-hour presentation to a student engineering society at the University of Maine on an engineering project that our firm completed. The student society presentation dealt with many technical aspects of the project and how our firm overcame design problems that arose. A month later, the local chamber of commerce asked me to give a one-hour presentation on the same project. This time, the presentation focused on the social and economic benefits from the project. The similarity of the contents between the two presentations was less than 5%. How many PDHs can I count? **TWO. You can only count the presentation made to the student engineering society since that was the only presentation containing 'engineering content.' You benefit**

**from a 2:1 ratio for the one-hour presentation.**

15. I am a full time faculty member in a University engineering program. Recently, I was asked to present a paper in Austria on the engineering research I've accomplished (i.e., stress failure in laminated wood used in construction). The presentation lasted an hour. How many PDHs can I count? **TWO (2:1 ratio). Full-time faculty cannot get credit for teaching a course. This was a presentation outside of the faculty member's teaching responsibilities at the college.**

16. I am a vice-president in an engineering firm. My duties include press releases and other promotions for the firm. During the past year, I prepared three announcements for publication in trade magazines at the completion of the projects by our firm. I was also asked to prepare a two-page article for a monthly professional publication describing a project, the technical difficulties of the project, and how the difficulties were resolved. How many PDHs can I count? **Ten. The announcements about the three projects were merely press releases and can not count as a publication. The two-page article published in the monthly professional publication is a serious effort and would count as 10 PDHs. (For example, the preparation of this article you are reading does not count.)**

17. I am working on both an M.S. in engineering and an M.B.A. Last semester I took three, 3-credit courses. The courses were Statistics for Engineers, Labor Law and Organization, and Engineering Management. How may PDHs can or should I claim for these courses? **While you may be able to claim 90 PDHs (45 PDHs for Statistics for Engineers and 45 PDHs for Engineering Management), for practical purposes, you should only claim 45 PDH for the reasons stated previously (30 PDH required for the renewal period and 15 PDH to carry forward).**

18. I received an audit notice from the Board. At my last renewal, I claimed 45 PDHs. 15 PDHs were a carryover from a previous year. Do I need to include verification from the previous renewal? **Yes. During an audit you need to include verification for all PDHs claimed, including all PDHs from the previous renewal period if you claim any carryover PDHs.**

**You need to provide complete documentation from the current renewal and from the prior renewal to prove the carryover.**

19. How soon do I need to respond to an audit notice from the Board? **You MUST respond within 30 days. If you fail to respond in a timely manner to an audit notice, the Board can file a complaint against your license.**

20. What do I need to send in response to an audit notice from the Board? **You need to send a signed, completed PDH Activity Log from the Board website. In addition, you need to send documentation sufficient to provide evidence of attendance at EACH of the PDH courses you CLAIM. (See the responses above about claiming more than 45 PDHs.) Failure to send the complete documentation can result in a complaint being filed against your license.**

21. What's the big deal about a complaint? It's just a fine, right? **A complaint can result in a fine, suspension or ultimately revocation of your license. Board discipline can result in the loss of NCEES MLE status and impact your licensure mobility.**

22. What if I didn't get my PDHs completed? **DO NOT renew until and unless you have all of your PDHs completed. Your license expires December 31, 2015. If your license expires you CANNOT practice professional engineering in Maine until you renew your license.**

23. What if I am in the US Military? **Any licensee who is Active Duty US Military is exempt from PDH requirements AND renewal fees – however, you have to remind us by sending a letter and a copy of your orders each renewal period.**

24. Are PDHs ever excused? **YES, but you MUST write a letter to the Board. If you have an extenuating situation, hardship or disability, please write to the Board and include appropriate documentation. Please do that BEFORE your license expires.**

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**RENEW ONLINE STARTING NOVEMBER 1**

**All Maine PE Licenses  
EXPIRE December 31, 2015**

Once your license expires,  
you cannot legally practice professional engineering in Maine.

### PDH REMINDER

- When you renew, you **ATTEST** to completing 30 PDHs.
- If audited, you must **DOCUMENT** the PDHs claimed.
- If you can't document the PDH — Don't claim it!
- You must **KEEP** your PDH records for **THREE YEARS**.
- If you are audited, you must provide the PDH documentation within **30 days**. Failure to provide the requested documentation can result in board discipline against your license.