

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, March 15, 2018**

Present: Mandy Holway Olver, PE, Chair; Clifton Greim, PE, Vice Chair; Russell G. Martin, PE; Knud Hermansen, PE; and Brent Bridges, PE. Also present were: Colin Hay, Assistant Attorney General, and David Jackson, Executive Director.

Meeting location: Conference Room, 295 Water Street, First Floor, Augusta, Maine

1. Call to Order, Minutes of prior meetings and other preliminaries

The meeting was called to order at 9:07 a.m. by the Chair in the first-floor conference room at 295 Water Street, Augusta, Maine.

- A. On motion by Mr. Hermansen and second by Mr. Bridges, the minutes of the board meeting held on January 18, 2018 were approved by a 4-0 vote.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Greim)

- 1. Book balance on March 9, 2018 was \$476,144
- 2. Book balance on March 9, 2016 was \$566,492
- 3. The number of active licensees on March 9, 2018 was 6024
- 4. The number of active licensees on March 8, 2016 was 5846

C. Rules Committee (Martin)

- 1. Statute revisions.

Discussion of some revisions to rule regarding professional development. Mr. Martin to draft language to be presented to professional societies for input.

D. Examinations Committee (Hermansen)

- 1. There are 66 candidates registered for the April PE Exam, 5 for the SE Lateral Forces Exam and 5 for the SE Vertical Forces Exam.

E. Information Committee (Lessard)

- 1. The following articles are proposed for the Spring 2018 Newsletter:
 - a. Thoughts While Driving (Olver)
 - b. Results of the October exams
 - c. Audit process and policy
 - d. Outreach to Schools (Taylor)
 - e. PE Exam Conversion to CBT
 - f. Engineers Week at UMaine

- g. NCEES Meeting reports
- h. PDH program legislation presenting both sides (Hermansen)

F. Complaint Committee (Martin)

1. E17-003

On motion by Mr. Hermansen and second by Mr. Greim the Board voted 4-0-1 to dismiss the complaint for failure to rise to the level of a violation in the context presented and to issue a letter of guidance. A letter of guidance is not discipline.

2. E17-004

On motion by Mr. Hermansen and second by Mr. Greim the Board voted 4-0-1 to dismiss this complaint for lack of jurisdiction and to refer the matter to the Office of the Attorney General as unlicensed practice.

3. E17-005

On motion by Mr. Hermansen and second by Mr. Bridges the Board voted 3-0-1 to dismiss this complaint for lack of jurisdiction and to refer the matter to the Office of the Attorney General as unlicensed practice.

G. Continuing Education Committee (Hermansen)

- 1. Audit process

H. Special Committees

3. Communications

A. Report of discipline in another jurisdiction

On motion by Mr. Hermansen and second by Mr. Martin the Board voted 5-0 to take no action on the reported discipline and to approve the renewal application.

B. Report of discipline in another jurisdiction

On motion by Mr. Hermansen and second by Mr. Greim the Board voted 5-0 to take no action on the reported discipline and to approve the renewal application.

4. Applications

A. Review and concurrence of Chair/Executive Director actions

- 1. Temporary certificates issued.
- 2. Comity licenses authorized for NCEES Model Law Engineers.
- 3. Comity licenses authorized by the Executive Director and Chair.
- 4. Licenses by written examination.
- 5. Re-examinations authorized by the Executive Director.

B. Engineer Intern (EI) Applications

- 1. None

C. Recently certified Engineer Interns

On motion by Mr. Hermansen and second by Mr. Bridges the Board voted 5-0 to concur in items 4A through 4C.

D. PE Applications (Exec Dir)

1. William Donovan

On motion by Mr. Hermansen and second by Mr. Martin, the Board voted 5-0 to issue a preliminary denial of this application for licensure, finding no proof of a passing result on the NCEES FE exam.

E. Tabled and previously considered

F. Reexamination Requests

G. Other applications or requests

5. Pending Business

A. NCEES Annual Meeting, August 15-18, Scottsdale, AZ

On motion by Mr. Hermansen and second by Mr. Bridges, the Board voted 5-0 to authorize any of the board members or the Executive Director to fill the five available openings to attend the NCEES Annual Meeting. NCEES will fund three delegates and Ms. Lessard and Mr. Bridges are eligible for First Time Attendee designation and funding as well.

B. Email regarding SPCC carried from January (Bridges)

After discussion, the Board determined that it would not make a blanket ruling regarding SPCC plans, but would refer to the definition of professional engineering to make a fact-specific determination if a question or complaint comes before the Board.

C. NE Zone Meeting – Discussion and assignments to the Executive Director regarding the upcoming NE Zone Meeting.

6. New Business

A. NE Zone Meeting board member attendance

On motion by Mr. Hermansen and second by Mr. Martin, the Board voted 5-0 to authorize expenditure for the board members to attend the NE Zone Interim Meeting the Board is hosting in Portland, ME, May 17-19.

On motion by Mr. Hermansen and second by Mr. Bridges, the Board voted 5-0 to authorize expenditure to cover travel expenses related to board members attending the NE Zone Interim Meeting in Portland, ME, May 17-19.

- B.** Exec Dir report on change to ALMS expiration
Executive Director reported on changes to the delivery date and tone of the expiration notice made after licensees expressed concerns.
- C.** Report on Expo
Executive Director reported on Board presence at Engineering Expo held at UMaine.
- D.** Crowe Ceremony – Saturday, May 12
Ms. Olver, Mr. Hermansen, and the Executive Director to attend the Crowe Ceremony.

7. Adjournment

- A.** Next scheduled meetings are June 14, 2018 and August 9, 2018
- B.** Meeting adjourned at 11:10 AM.