

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MEETING MINUTES
Thursday, June 16, 2016**

Present: Board members present were: Mandy Holway Olver, PE, Chair; Clifton W. Greim, PE, Vice Chair; George W. Ames, PE; and Knud E. Hermansen, PE, PLS, PhD, Esq. Also present were: Judith Peters, Assistant Attorney General, and David Jackson, Executive Director. Members of the public were in attendance.

1. Call to Order, Minutes of prior meetings and other preliminaries

- A. The meeting was called to order at 9:00 a.m. by Chair Mandy Holway Olver in the First Floor Conference Room at 295 Water Street in Augusta, Maine.
- B. On motion by Mr. Hermansen and second by Mr. Ames, the minutes of the board meeting held on March 17, 2016 were approved by a 4-0 vote.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Greim)

- 1. Book balance on June 9, 2016 was \$516,262 compared to a balance of \$517,795 on June 10, 2014.
- 2. The number of active licensees on June 9, 2016 was 6018, compared to 5843 on June 10, 2014

C. Rules Committee (Ames)

- 1. Rules Committee will draft statutory language for proposed revisions.

D. Examinations Committee (Hermansen)

E. Information Committee (Olver)

- 1. The following are proposed articles for the Fall newsletter:
 - a. Thoughts While Driving (Olver)
 - b. Results of the April exams
 - c. PDH course development
 - d. NCEES Meeting reports
 - e. Complaint update
 - f. Use of PE seal/stamp

F. Complaint Committee (Ames)

1. E15-002
On motion by Mr. Hermansen and second by Mr. Greim the Board voted 3-0 with the Complaint Officer recused, to issue a Preliminary Denial of the application for renewal of licensure dated April 28, 2016 based on the revocation of his PE license in Missouri for violating terms of a prior order of the Missouri PE Board, for failing to comply with the terms of the Consent Agreement entered into in December 2014 with the Maine PE Board, and for practicing professional engineering in Maine after failing to timely renew his license.
2. E15-005
On motion by Mr. Hermansen and second by Mr. Greim, the Board voted 3-0, with the Complaint Officer recused, to dismiss the complaint administratively.
3. E15-006
On motion by Mr. Hermansen and second by Mr. Greim the Board voted 3-0, with the Complaint Officer recused, to offer a Consent Agreement with a Reprimand and a \$500 fine.
4. E15-012
On motion by Mr. Hermansen and second by Mr. Greim, the Board voted 2-0, with the Complaint Officer and the Ms. Olver recused, that the matter rises to a level meriting discipline and to offer a Consent Agreement with an admission and a Reprimand.

G. Continuing Education Committee (Bartlett)

1. Audits letters to be sent out.
2. PDH course development will continue.

H. Special Committees

3. Communications

- A. Executive Director to respond to email regarding use of the term "Engineering Study."

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.

4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.

On motion by Mr. Hermansen and second by Mr. Ames the Board voted 4-0 to concur with items 1-5 above.

B. New Engineer Intern (EI) Applications

C. Recently Certified Engineer Interns

D. New PE Applications (Exec Dir)

1. Gilewicz – Consideration of this application is postponed to the August meeting for the Executive Director to obtain complete record from the other jurisdiction.

E. Tabled and Previously Considered

F. Reexamination Requests

1. William S. Bennett Jr.
On motion by Mr. Hermansen and second by Mr. Greim the Board voted 4-0 to permit the applicant to sit for the PE exam.
2. James L. Hebert
On motion by Mr. Hermansen and second by Mr. Ames the Board voted 4-0 to permit the applicant to sit for the PE exam.

G. Other applications or requests

5. Pending Business

- A. NCEES Annual Meeting, August 24-27, Indianapolis, IN
On motion by Mr. Hermansen and second by Mr. Greim, the Board voted 4-0 to send Mr. Ames to the NCEES Annual Meeting in Indianapolis, IN.
- B. Decoupling experience from PE exam will be addressed in statute revision.

6. New Business

- A. ALMS System
On motion by Mr. Hermansen and second by Mr. Ames, the Board voted 4-0 to approve the expenditure of \$8750 for a Project Definition of the conversion of the database to the ALMS system. Executive Director will prepare financial report for the August board meeting. The decision on implementation is postponed until the August board meeting.
- B. Hosting NE Zone Meeting 2018 – Discussion of board responsibilities regarding the NE Zone meeting in two years. Executive Director to coordinate site visits with NCEES.

- C. UMaine Crowe Ceremony – Report was given by Mr. Hermansen and Executive Director.
- D. Board members – discussion of efforts to replace board members whose terms have or will expire.
- E. Document will again be distributed to Code Enforcement Officers describing when documents sealed by a licensed professional may be required.

7. **Adjournment**

- A. Next scheduled meetings are August 11, 2016 and November 16, 2016.
- B. Meeting adjourned at 12:30 PM.