

**STATE OF MAINE  
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES  
Thursday, August 8, 2019**

**Meeting location:** Conference Room, 295 Water Street, First Floor, Augusta, Maine

**Attendees:** Mandy Holway Olver, PE, Chair; Brent M. Bridges, PE, Vice Chair; Joyce Noel Taylor, PE; Russ G. Martin, PE, Complaint Officer; Judith R. Pearse, PE; Jennifer A. Archer, AAG; and David Jackson, Executive Director.

**1. Call to Order, Minutes of prior meetings and other preliminaries**

- A. The meeting was called to order at 9:00am.
- B. On motion by Ms. Pearse and second by Mr. Bridges the minutes of the board meeting held on June 20, 2019 were approved 5-0.

**2. Committee Reports**

**A. Executive Committee (Chair)**

**B. Finance Committee (Greim)**

- 1. Cash balance on August 1, 2017 was \$198,944  
Cash balance on July 24, 2019 was \$153,661
- 2. Number of active licensees on August 1, 2017 was 6417  
Number of active licensees on August 8, 2019 was 6659

**C. Rules Committee (Martin)**

- 1. Adoption of rule

On motion by Ms. Pearse and second by Ms. Taylor, the Board voted 5-0 to accept the Basis Statement and Comments as drafted.

On motion by Ms. Pearse and second by Mr. Martin the Board voted 5-0 to repeal and replace 02-322 C.M.R. Ch. 5 with the proposed rule as drafted.

**D. Examinations**

**E. Information Committee (Pearse)**

- 1. The following articles are proposed for the next Newsletter:
  - a. Thoughts While Driving (Olver)
  - b. Results of the October exams

- c. Upcoming licensure renewal (Exec Dir)
- d. PDH course development
- e. Statute and rule changes
- f. Reports on NCEES Meetings
- g. Stakeholders meeting
- h. Article by student attending Consider Engineering
- i. In Memorium for John Dority, P.E.

**F. Complaint Committee (Martin)**

**G. Continuing Education Committee (Bridges)**

- 1. PDH course development

**H. Special Committees**

- 1. Outreach

**3. Communications**

**A. Email from Jenelle Scott, PE**

Executive Director is instructed to respond consistent with prior responses concerning SPCC plans.

**4. Applications**

**A. Review and concurrence of Chair/Executive Director actions**

- 1. Temporary certificates issued.
- 2. Comity licenses authorized for NCEES Model Law Engineers.
- 3. Comity licenses authorized by the Executive Director and Chair.
- 4. Licenses by written examination.
- 5. Re-examinations authorized by the Executive Director.
- 6. EI Certifications Issued

**B. EI Applications**

**C. PE Applications**

**D. Tabled and previously considered**

**E. Reexamination Requests**

**F. Other applications or requests**

On motion by Ms. Taylor and second by Ms. Pearse the Board voted 5-0 to concur with actions taken by board staff.

**5. Pending Business**

**A. SunCam letter**

On motion by Ms. Taylor and second by Ms. Pearse the Board instructed the Executive Director to respond to the communication with the information that as the Board is not the custodian of that data and does not maintain such lists we are unable to provide the requested information.

**B. Review NCEES Annual Meeting Motions**

Motions proposed for the upcoming NCEES Annual Meeting were discussed. No action.

**C. Tali Decision and Order**

On motion by Mr. Bridges and second by Ms. Taylor, the Board voted 4-0, with Ms. Pearse abstaining, to approve and adopt the Decision and Order as drafted by Assistant Attorney General Ron Guay.

**6. New Business**

**A. Stakeholder meeting with professional societies, September 19, 9-11am.**

On motion by Ms. Pearse and second by Mr. Bridges, the Board voted 5-0 to approve the expenditure of funds to rent space at the Augusta Armory to hold the meeting for stakeholders on September 19.

**B. Alabama Motions #1 and #2 for NCEES Annual Meeting**

The motions by Alabama were discussed. No action.

**C. Outreach promotional materials**

On motion by Ms. Pearse and second by Mr. Bridges, the Board authorizes the expenditure of \$3500 for promotional materials.

**7. Adjournment**

**A.** Next scheduled meetings are November 21, 2019 and January 16, 2020.

**B.** Meeting adjourned at 10:08 am.