

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, August 9, 2018**

Meeting location: Conference Room, 295 Water Street, First Floor, Augusta, Maine

Attendees: Mandy Olver, PE, Chair; Joyce Taylor, PE; Knud Hermansen, PE, PLS, Phd, Esq.; Russell Martin, PE, Complaint Officer, Brent Bridges, PE. Also attending were: Ron Guay, Assistant Attorney General; and David Jackson, Executive Director.

1. Call to Order, Minutes of prior meetings and other preliminaries

- A. Call to order 9:04 am.
- B. On motion by Mr. Hermansen and second by Ms. Taylor the Minutes of the board meeting held on June 14, 2018 were approved.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Greim)

- 1. Cash balance on August 8, 2016 was \$483,078
- 2. Cash balance on August 2, 2018 was \$388,145

- 3. The number of active licensees on August 8, 2016 was 6063
The number of active licensees on August 1, 2018 was 6243

C. Rules Committee (Martin)

- 1. Mr. Martin submitted a draft of changes to the PDH requirements and will continue work on that draft until the November meeting.
- 2. Rulemaking was discussed and the Executive Director will file the Regulatory Agenda by the deadline.

D. Examinations Committee (Hermansen)

E. Information Committee (Lessard)

- 1. The following articles are proposed for the Fall Newsletter:
 - a. Thoughts While Driving (Olver)
 - b. Results of the NCEES April exams
 - c. NCEES Annual Meeting report
 - d. Complaint Update
 - e. Proposed Rule changes

F. Complaint Committee (Martin)

1. E18-001

On motion by Mr. Hermansen with second by Ms. Joyce the board voted 4-0-1 with the Complaint Officer recused, to dismiss the complaint for failure to provide evidence of a violation of statute or rule, and to issue a Letter of Guidance, which will remain in the licensee's file for ten years. A Letter of Guidance is not discipline.

G. Continuing Education Committee

1. Audits

Audits of 1% of licensees who renewed on time are complete, with all audits in order.

Audits of 5% of late renewed licensees are in order, with the exception of one licensee who has received an extension to provide adequate supporting documentation for the PDHs claimed.

H. Special Committees

3. Communications

A. Email regarding Position Statement 35

Executive Director to respond contact information for the delegates to the NCEES Annual Meeting.

B. Email about potential complaint -- Executive Director to respond

C. Memo from Washington PE – no action

D. Email regarding medical marijuana – Executive Director to respond

E. Email regarding medical marijuana statute – Executive Director to respond

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.

B. Engineer Intern (EI) Applications

C. Recently certified Engineer Interns

D. PE Applications (Exec Dir)

E. Tabled and previously considered

F. Reexamination Requests

1. Kenneth Nguyen

On motion by Mr. Hermansen and second by Ms. Taylor, the Board voted to deny the request for reexamination.

2. Eric Meier

On motion by Mr. Hermansen and second by Ms. Taylor, the Board voted to deny the request for reexamination.

G. Other applications or requests

4. Pending Business

6. New Business

A. NCEES Annual meeting motions discussed

B. Executive Director to provide application to applicants.

7. Adjournment

A. Next scheduled meetings are November 15, 2018 and January 17, 2019.

B. Meeting adjourned at 11:20 am.