

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MEETING MINUTES
Thursday, August 10, 2017**

Present: The meeting was held in the first-floor Conference Room, 295 Water Street, First Floor, Augusta, Maine. Board members present were: Mandy Holway Olver, PE, Chair; Joyce Taylor, PE; Knud Hermansen, PE, PLS, PhD, Esq.; Russell Martin, PE, Complaint Officer; and Brent Bridges, PE. Also present were: Colin Hay, Assistant Attorney General; and David Jackson, Executive Director.

1. Call to Order, Minutes of prior meetings and other preliminaries

A. The meeting was called to order at 9:04 am.

B. Approval of Minutes of the board meeting held June 15, 2017.
On motion by Mr. Hermansen and second by Ms. Taylor, the Minutes of the board meeting held on June 15, 2017 were approved 4-0-1 with Mr. Bridges recused.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Greim)

1. Book balance on August 1, 2017 was \$198,944
Book balance on August 3, 2015 was \$241,829
2. Number of active licensees on August 1, 2017 was 6417
Number of active licensees on August 3, 2015 was 6277.

C. Rules Committee (Martin)

D. Examinations Committee (Hermansen)

E. Information Committee (Olver)

1. The following articles were approved for the Fall Newsletter:
 - a. Thoughts While Driving (Olver)
 - b. Results of the April exams
 - c. Upcoming licensure renewal (Exec Dir)
 - d. Discipline in Other Jurisdictions
 - e. Unlicensed Practice Complaints
 - f. Reports on NCEES Meetings

F. Complaint Committee (Martin)

1. E16-002

After discussion and on motion to dismiss by Mr. Hermansen and second by Ms. Taylor the Board voted 4-0-1 to dismiss for lack of evidence of a violation of statute or rules, with the Complaint Officer recused.

G. Continuing Education Committee (Hermansen)

H. Special Committees

1. Planning Committee for 2018 NE Zone Meeting reported on progress.

3. Communications

A. Press release from NCEES detailing exam changes.

B. Letter from licensee reporting discipline in another jurisdiction. Licensee was disciplined for lack of firm licensure. On motion by Mr. Hermansen and second by Mr. Martin, the Board voted 5-0 to take no action.

C. Email from licensee reporting discipline in another jurisdiction. Licensee was disciplined for using drawings created by another and for failing to report discipline in a timely manner. On motion by Mr. Hermansen and second by Ms. Taylor, the Board voted 5-0 to take no action.

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.
6. EI Certifications Issued

On motion by Mr. Hermansen and second by Ms. Taylor, the Board voted 5-0 to accept and concur with the items listed above.

B. EI Applications

C. PE Applications

1. William Lou

On motion by Mr. Hermansen and second by Mr. Martin, the Board voted 5-0 to issue a preliminary denial of this application for licensure, finding no proof of a passing result on the NCEES FE exam.

D. Tabled and previously considered

E. Reexamination Requests

F. Other applications or requests

5. Pending Business

A. Northeast Zone Meeting planning, May 17-19, 2018, Portland, ME.

6. New Business

A. Review of NCEES Annual Meeting Motions.

B. Discussion of proposed meeting with professional societies scheduled for October 4, 2017 from 1-3pm at MaineDOT facility 24 Child St, Augusta. Ms. Taylor, as host, will issue invitations to the professional societies.

7. Adjournment

A. Next scheduled meetings are November 30, 2017 and January 18, 2018.

B. Meeting adjourned at 11:30 am.