

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, June 15, 2023**

Location: 295 Water Street, First-floor conference room, Augusta, ME

Attending: Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Jude Pearse, PE; Robert Dorko, PE; Robert Chaput Jr., PE; Kimberly Powers, PE; David Jackson, Executive Director; Mary Hansen, Supervisor of Licensing; John Belisle, AAG; Tim Steigelman, AAG; Andrew Black, AAG; and a member of the public.

1. Call to Order, Minutes of prior meetings and other preliminaries

- A. Called to order: 9:07 am.
- B. Approval of board meeting minutes from March 23, 2023.
On motion by Pearse and second by Taylor those who were present at the March meeting voted 3-0 to approve the minutes. Dorko, Chaput, Powers abstained.
- C. Introductions: Board members, staff and AAGs introduced themselves. Three new board members and new AAG welcomed to the board.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Taylor)

- 1. Cash balance June 6, 2023: \$923,102
- 2. Cash balance June 9, 2021: \$528,727
- 3. Cash balance June 11, 2019: \$188,394

- 4. Active PE licensees June 6, 2023: 7418
- 5. Active PE licensees June 9, 2021: 6947
- 6. Active PE licensees June 11, 2019: 6606

C. Rules Committee (Vacant)

- 1. Proposed Rulemaking Agenda
On motion by Pearse and second by Taylor the board voted 6-0 to approve the proposed Rulemaking Agenda.

D. Examinations

- 1. NCEES October 2023 SE exam timeline -- Information, no action needed.

E. Information Committee (Pearse)

Proposed newsletter topics:

1. Intro new board members, new staff, new AAG
2. NCEES exam updates/SE Exam Conversion to CBT (schedule)
3. Remind people when PE is required
4. LD 354—public works
5. Stakeholders meeting date and time
6. Advisory Ruling
7. Engineers Expo report
8. NCEES Meeting reports
9. NCEES features such as Record, CPC Registry, etc.
10. Complaint update

F. Complaint Committee

1. E19-004
On motion by Pearse and second by Dorko, board voted 6-0 to dismiss because licensee has passed away.

2. E23-001
On motion by Taylor and second by Pearse, board voted 5-0-1, with Dorko recused, to dismiss for failure to provide evidence of a violation of board statute or rules.

G. Professional Development Committee (Bridges)

1. Ethics Course Development
Pearse to begin work on developing a free PDH course on ethics. Executive Director to add to agenda for Stakeholders meeting in September.

H. Special Committees

3. Communications

- A. NCEES Memo regarding SE exam changes – Information, no action needed.
- B. Letter from Steve Arndt, PE, PhD and NCEES reply -- Information, no action needed.
- C. ARPL “Critical Role of Licensing” flyer -- Information, no action needed. Executive Director to add information to the newsletter.
- D. Email from licensee regarding discipline in another jurisdiction
On motion from Pearse and second by Taylor the board voted 6-0 to take no action.

- E. Email from licensee about quality of certificate.
On motion from Pearse and second by Taylor the board voted 6-0 to provide a wall certificate with a gold seal for original Maine licensees only. This does not include renewals or reciprocal licensure for licensees initially licensed in another jurisdiction. Board staff is directed to offer a wall certificate to all Maine original licensees who have been licensed since the change, and to provide wall certificates to original Maine licensees going forward.

4. Applications

A. Review of and concurrence with PE licensure actions by staff

- 1. Comity licenses for NCEES Record holders.
- 2. Comity licenses with paper forms.
- 3. Initial licenses by written examination.

B. Recently Certified Engineer Interns

On motion by Taylor and second by Pearse, the board voted 6-0 to approve licensure actions taken by board staff in 4-A-1 through 3, and 4-B.

C. Engineer Intern (EI) Applications (Staff)

- 1. Ashton Collins

On motion by Pearse and second by Bridges, the board voted 6-0 to issue an Engineer Intern Certification.

D. Professional Engineer (PE) Applications (Staff)

- 1. Mansaveena Chennuri, PE

On motion by Pearse and second by Dorko, the board voted 6-0 to license the candidate as a Professional Engineer.

E. Tabled and previously considered

- 1. Brian Salter, PE

On motion by Pearse and second by Taylor, the board voted 6-0 to table this application until the August meeting. The board notes that information requested has not been provided and that the information provided is not sufficient.

F. Other applications or requests

- 1. Robert Burns

On motion by Taylor and second by Powers, the board voted 6-0 to require the candidate to pass the FE exam before taking the PE exam as required in statute.

5. Pending Business

A. Draft Advisory Opinion

On motion by Taylor and second by Pearse, the board voted 6-0 to delegate the final draft to the Chair with the assistance of the Executive Director to include the definitions as discussed, to be signed by the Chair when complete.

6. New Business

- A.** Report on UMaine Francis Crowe Ceremony, May 6, 2023 – Information, no action needed. Executive Director to communicate with NCEES about medallions.
- B.** NCEES Annual Meeting, August 15-18, 2023, Boston, MA
On motion by Pearse and second by Bridges, the board voted 6-0 to authorize Dorko and Powers to participate in the NCEES Annual Meeting funded entirely by NCEES because they are new board members.
- C.** Delegation of voting authority to Executive Director at the NCEES Annual Meeting
On motion by Pearse and second by Taylor, the board voted 6-0 to grant the Executive Director authority to vote as a representative of the board at the NCEES Annual Meeting August 15-18, 2023.
- D.** Vote Mandy Holway an Emeritus Member for NCEES participation
- E.** Vote John Belisle, AAG an Associate Member for NCEES participation
On motion by Pearse and second by Dorko the board voted 6-0 to make former board member Mandy Holway, PE, an Emeritus Member of the board, and to make John Belisle, AAG an Associate Board Member, for the purpose of participation in NCEES.
- F.** Date for Stakeholders Meeting –SEP 21, 9-11am.
The board chose Thursday, September 21, 2023, as the date for the next stakeholders meeting. The meeting is planned for 9-11am. Location pending.
- G.** MMA Annual Convention Presentation OCT 4-5, 2023, Augusta Civic Ctr
“When you need a Professional Engineer” presenters include Brent Bridges, PE, Chair, Joyce Taylor, PE Vice Chair, others to be named.
- H.** Outreach – Executive Director directed to add “Outreach” as an agenda item going forward.
- I.** Discussion of PDH requirements/rollover
General discussion of trends in PDH requirements. Executive Director to add to agenda of Stakeholder’s Meeting.

7. Adjournment

- A.** Next board meeting August 10, 2023, at 9am.
- B.** Meeting Adjourned at 11:17am
On motion by Pearse and second by Taylor, the board voted 6-0 to adjourn.