

**STATE OF MAINE  
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES  
Thursday, March 21, 2024**

**Meeting location:** Conference Room, 77 Sewall Street, Ste. 8, 3rd Fl, Augusta, ME.

**Attending:** Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Jude Pearse, PE; Robert Dorko, PE; Robert Chaput Jr., PE; Kimberly Powers, PE; David Jackson, Executive Director; John Belisle, AAG. Members of the public.

**1. Call to Order, Minutes of prior meetings and other preliminaries**

- A. Meeting called to order at 9:02am.
- B. Minutes of the board meeting held on January 18, 2024.  
On motion by Taylor and second by Powers, the board voted 5-0-1, Pearse abstaining, to approve the revised January minutes.

**2. Committee Reports**

**A. Executive Committee (Chair)**

**B. Finance Committee (Taylor/Chaput)**

- 1. Cash balance March 14, 2024: \$1,514,451
- 2. Cash balance March 14, 2022: \$1,146,997
  
- 3. Active licensees March 14, 2024: 7345
- 4. Active licensees March 14, 2022: 6643

**C. Rules Committee (Powers/Bridges)**

**D. Information Committee (Pearse/Dorko)**

- 1. The following articles are proposed for the Spring 2024 Newsletter:
  - a. NCEES exam results
  - b. NCEES Exam Procedures (CBT, specifications, fees)
  - c. Complaint Update
  - d. Public Works Statute
  - e. Audit process (Exec Dir)
  - f. Encouraging licensure among young engineers (Bridges)
  - g. Flooding (Taylor) – moved to Fall

**E. Complaint Committee (Taylor et al.)**

1. E24-002

On motion by Powers and second by Pearse, the board voted 5-0-1, Complaint Officer recused, to dismiss with a Letter of Guidance.

Board voted 5-0-1, Complaint Officer recused, to file a complaint against the principals who are licensed as professional engineers in Maine.

2. E24-006

On motion by Pearse and second by Chaput, the board voted 5-0-1 with the Complaint Officer recused, to authorize the Executive Director to issue a subpoena in this matter.

**F. Professional Development Committee (Powers/Pearse)**

**G. Special Committees**

**3. Communications**

**A.** Email concerning IHS Manufacturing Facility Certification  
Staff directed to research this matter and report to the board in June.

**B.** Email regarding FEMA template language – no action taken.

**4. Applications**

**A. Ratification of Professional Engineer (PE) Licensure**

1. Comity licenses issued to NCEES Record holders.
2. Comity licenses authorized by the Executive Director.
3. Initial Licenses by NCEES examination.

On motion by Taylor and second by Pearse the board voted 6-0 to ratify staff actions.

**B. Recently certified Engineer Interns**

On motion by Taylor and second by Pearse the board voted 6-0 to ratify staff actions.

**C. Engineer Intern (EI) Applications (Exec Dir)**

**D. Professional Engineer (PE) Applications (Exec Dir)**

1. Application O'Leary

On motion by Pearse and second by Taylor, the board voted 5-1 to

grant licensure.

2. Application Rodgers  
On motion by Taylor and second by Pearse the board voted 6-0 to grant licensure.
3. Application Shaikh  
On motion by Taylor and second by Dorko the board voted 6-0 to grant licensure.

#### **E. Tabled and previously considered**

1. Klaas  
On motion by Pearse and second by Chaput the board voted 6-0 to rescind prior board action and to ratify action previously taken by the Executive Committee to grant licensure.

On motion by Taylor and second by Pearse the board voted 6-0 to revise the prior minutes to reflect this action.

#### **F. Other applications or requests**

### **5. Pending Business**

### **6. New Business**

- A. Crowe Ceremony – May 4, 2024, Orono, ME  
Bridges and Pearse will represent the board at the Crowe Ceremony.
- B. NCEES NE Zone Meeting, May 2-4, Washington, DC  
Belisle will attend in place of Bridges, who withdrew to represent the board at the UMaine Crowe Ceremony.
- C. NCEES Annual Meeting, August 14-17, 2024, Chicago, IL  
Powers, Dorko, and Bridges are the funded delegates for the Annual Meeting, with Pearse as a possible first-time attendee, and Jackson and Belisle attending as MBA and Law Enforcement.
- D. Tuition reimbursement policy  
On motion by Pearse and second by Powers, the board voted 6-0 to adopt the Tuition Reimbursement Policy as drafted and amended.
- E. Mutual Recognition Agreement UK-US – Report given by Executive Director; no action taken.

- F.** Windstorm Challenge sponsorship request  
Powers and Jackson to attend representing the board.  
On motion by Taylor and second by Pearse the board voted 6-0 to sponsor the Windstorm Challenge in the amount of \$1000.

On motion by Pearse and second by Taylor, the board voted 6-0 to allocate an additional \$3500 to materials for licensure outreach.

## **7. Adjournment**

- A.** Next scheduled meetings are June 20, 2024, and August 8, 2024.
- B.** Stakeholders Meeting scheduled for Thursday, October 10, 2024.
- C.** Adjournment -- On motion by Pearse and second by Powers the meeting was adjourned at 11:10am.