

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, March 23, 2023**

Meeting location: Live and remote, Augusta ME.

Attending: Board members attending remotely: Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Jude Pearse, PE; Mandy Holway, PE, Complaint Officer. In person in the Augusta meeting space: David Jackson, Executive Director.

1. Call to Order, Minutes and preliminaries

- A. Meeting called to order at 9:31 AM.
- B. Approval of Minutes from January 19, 2023: On motion by Taylor and second by Holway, the board voted 4-0 to accept the Minutes of the board meeting held January 19, 2023. The roll call vote was: In favor: Bridges, Taylor, Pearse, Holway. No opposition.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Taylor)

- 1. Book balance on March 20, 2023 was \$971,242
- 2. Book balance on March 15, 2021 was \$574,438
- 3. The number of active licensees on March 20, 2023 was 7290
- 4. The number of active licensees on March 15, 2021 was 6796

C. Rules Committee (Vacant)

D. Examinations Committee

E. Information Committee (Pearse)

The following are proposed articles for the next newsletter:

- 1. NCEES exam results
- 2. NCEES exam updates (CBT conversion, updated specifications)
- 3. Complaint Update
- 4. Profile of new staff
- 5. Stakeholder meeting
- 6. Remind when PE required for design/construction

7. Advisory Ruling

F. Complaint Committee (Holway)

G. Professional Development Committee (Bridges)

H. Special Committees

3. Communications

4. Applications

A. Review and concurrence with PE licensure actions by staff

1. Comity licenses for NCEES Record holders.
2. Comity licenses with paper forms.
3. Initial licenses by written examination.

B. Recently Certified Engineer Interns

On motion by Pearse and second by Taylor the board voted 4-0 to ratify licensing action taken by staff in Items 4-A and 4-B. The roll call vote was as follows: In favor: Bridges, Taylor, Pearse, Holway. No opposition.

C. Engineer Intern (EI) Applications (Staff)

D. Professional Engineer (PE) Applications (Staff)

Andrew Chillo, PE

On motion by Taylor and second by Pearse the board voted 4-0 to preliminarily deny licensure based on failure to meet licensure qualifications, specifically the education requirement. The roll call vote: In favor: Bridges, Taylor, Pearse, Holway. No opposition.

1. Brian Salter, PE

On motion by Pearse and second by Taylor the board voted 4-0 to table for review at the June board meeting with the Executive Director instructed to request additional verification of work experience. The roll call vote: In favor: Bridges, Taylor, Pearse, Holway. No opposition.

E. Tabled or previously considered

F. Other applications or requests

5. Pending Business

A. Committee Assignments

Postponed for an unspecified future date when board members are appointed.

6. New Business

A. Travel for NCEES Interim Zone Meeting, April 27-29, Houston, TX. Board members to submit travel documents to Executive Director.

B. Pending board member appointments.

Executive Director instructed to reach out to Boards and Commissions this week, by Friday.

C. Statutes that we are monitoring include:

a. LD 146 "An Act to Clarify Assessment of Fines for Tattoo Artists, Body Piercers, Electrologists and Micropigmentation Practitioners and to Change Requirements for the Approval of Public Pool and Spa Plans"

b. LD 354 "An Act to Amend the Laws Regarding the Use of Engineers on Public Works Projects over \$100,000"

Executive Director instructed to represent Board to achieve Board goals for LD 354.

D. NCEES State of the Council Notes

Review of ED notes from State of the Council Meeting.

E. Executive Director report on Engineering Expo – approximately 620 attended

F. Board policy for meetings is that no materials will be accepted for consideration at a meeting after the Friday before the meeting.

G. Francis Crowe Ceremony – pins and honor cords.

Executive Director to contact UMaine College of Engineering and NCEES regarding Francis Crowe Ceremony. Provide list of FE examinees to Pearse.

7. Adjournment

A. Next scheduled meeting is June 15, 2023.

B. Meeting adjourned at 10:38 AM.

On motion by Taylor and second by Holway the board voted 4-0 to adjourn.
The roll call vote: In favor: Bridges, Taylor, Pearse, Holway. No opposition.