

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, January 19, 2023
9:00AM**

Meeting location: Conference Room, 295 Water Street, First Floor, Augusta, ME

Attending: Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Jude Pearse, PE; Mandy Holway, PE, Complaint Officer; David Jackson, Executive Director; Tim Steigelman, AAG; Elizabeth Stivers, AAG; Rebekah Smith, Esq., Hearing Officer; and members of the public.

1. Call to Order, Minutes and meeting preliminaries

- A. Call to order: 9:05 AM
- B. Approval of the minutes of the board meeting held on November 17, 2022.
On motion by Ms. Pearse and second by Ms. Holway, the board voted 4-0 to accept the minutes of the board meeting held November 17, 2022.

C. Election of officers:

- 1. Chair
- 2. Vice-Chair
- 3. Complaint Officer
- 4. Appointment of Committees:
 - a) Executive Committee
 - b) Finance Committee
 - c) Rules Committee
 - d) Examination Committee
 - e) Information Committee
 - f) Professional Development Committee
 - g) Special Committees

On motion by Ms. Taylor and second by Ms. Pearse the board voted 4-0 to keep the same officers. The Chair will make further appointments when board members are appointed.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Taylor)

- 1. Cash balance on January 12, 2023: \$1,015,217
- 2. Cash balance on February 2, 2021: \$603,458
- 3. Cash balance on January 8, 2019: \$295,648

4. Total active licensees on January 12, 2023: 7169
5. Total active licensees on February 2, 2021: 6724
6. Total active licensees on January 8, 2019: 6410

D. Rules Committee (Vacant)

1. It is noted that a significant number of bills have been submitted to the Revisor's Office.
2. The Executive Director will monitor legislation and notify the board when needed.

E. Information Committee (Pearse)

The following are proposed articles for the next newsletter:

1. NCEES exam results
2. NCEES exam updates (CBT conversion, updated specifications)
3. Complaint Update
4. Profile of new staff
5. Next stakeholder meeting
6. Reminder of when PE is required
7. Advisory Ruling when approved

F. Complaint Committee (Holway)

1. Hearing held on E22-005

A hearing was held with Hearing Officer Rebekah Smith, Esq.

The State was represented by Elizabeth Stivers, AAG.

Licensee was pro se. Minutes will be updated.

G. Professional Development Committee (Bridges)

H. Special Committees

3. Communications

4. Applications

A. Review and concurrence with actions by staff

1. Comity licenses authorized for NCEES Record holders.
2. Comity licenses authorized by staff.
3. Initial licenses by written examination.

B. Recently Certified Engineer Interns

C. Engineer Intern (EI) Applications (Staff)

D. Professional Engineer (PE) Applications (Staff)

E. Tabled or previously considered

F. Other applications or requests

On motion by Ms. Pearse and second by Ms. Holway, the board voted 4-0 to ratify the licensure actions taken by the staff in Item 4.

5. Pending Business

6. New Business

A. NCEES Zone Interim Meeting, Houston, TX April 27-29, 2023

B. Engineering Expo – Saturday, March 4, 2023
The Board is again a Sponsor at the Leadership Level. The Executive Director will staff the booth and provide information and giveaways to attendees.

7. Adjournment

A. Next scheduled meetings are March 23, 2023, and June 15, 2023.

B. Meeting adjourned: 1:50 PM.