

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, June 17, 2021**

Location: Virtual Board Meeting held on Zoom video conferencing. Board members in attendance: Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Jude Pearse, PE, and Mandy Holway, PE. Also present: David Jackson, Executive Director; Timothy Steigelman, AAG; and members of the public.

1. Call to Order, Minutes of prior meetings and other preliminaries

- A. Meeting called to order at 9:05AM
- B. The minutes of the board meeting held on March 18, 2021 were submitted for approval.

On motion by Ms. Pearse and second by Ms. Holway, the board voted unanimously to approve the minutes. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Taylor)

- 1. Cash balance on June 09, 2021 was \$528,727
- 2. Cash balance on June 11, 2019 was \$188,394

- 3. Active PE licensees on June 09, 2021 was 6947
- 4. Active PE licensees on June 11, 2019 was 6606

C. Rules Committee (Vacant)

- 1. Rulemaking Agenda

On motion by Ms. Pearse and second by Ms. Taylor, the board voted unanimously to submit the proposed rulemaking agenda. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

D. Examinations

- 1. PE exam administration April 22-23, 2021:
 - a. Approved exam candidates 45
 - b. No shows 2
 - c. Received a failing result 15
 - d. Received a passing result 28 – 65% pass rate

E. Information Committee (Pearse)

1. The following topics are proposed for the News Flash:
 - a. In Memoriam for Russell G. Martin, PE, F.NSPE
 - b. Introduce the new Chair/ Thank you to former Chair
 - c. New board members when appointed
 - d. List of successful NCEES exam candidates
 - e. NCEES PE Exam Conversion to CBT (schedule)
 - f. Engineers Expo
 - g. NCEES Meeting reports
 - h. NCEES Record, CPC Registry, etc.
 - i. Complaint update
 - j. Ethics (Ms. Taylor)
 - k. Infrastructure funding and licensure.

F. Complaint Committee (Vacant)

G. Professional Development Committee (Bridges)

H. Special Committees

3. Communications

A. NCEES Memo regarding exam changes
Draft letter expressing concern about the NCEES SE Exam.

B. NCEES Washington Accord Brief
No action taken.

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.

On motion by Ms. Holway and second by Ms. Pearse, the board voted unanimously to concur with items 4-A-2 through 4-A-5. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

B. Engineer Intern (EI) Applications

1. Wendy MacDaniels

On motion by Ms. Pearse and second by Ms. Taylor, the board voted to postpone consideration of the application until August for receipt of additional transcripts showing 48 hours of engineering science and design. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

C. Recently certified Engineer Interns

On motion by Ms. Holway and second by Ms. Pearse, the board voted unanimously to concur with item 4-C. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

D. PE Applications (Exec Dir)

1. Hung-wen Chung

On motion by Ms. Taylor and second by Ms. Pearse, the board voted unanimously to grant licensure to Mr. Chung. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

E. Tabled and previously considered

F. Reexamination Requests

G. Other applications or requests

5. Pending Business

6. New Business

A. Date for Stakeholders Meeting

The Stakeholders Meeting is tentatively scheduled for September 9, 2021.

B. NCEES Annual Meeting, August 18-20, 2021, New Orleans, LA

On motion by Ms. Taylor and second by Ms. Holway, the board voted to designate Chair Brent Bridges, Vice Chair Joyce Taylor, Jude Pearse, Mandy Holway, and Executive Director as delegates to the NCEES Annual Meeting. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

C. Travel Request for NCEES Annual Meeting in New Orleans

Executive Director to process the travel request for the board.

D. Delegation of voting authority to Executive Director

On motion by Ms. Taylor and second by Ms. Holway, the board voted to delegate voting authority at the NCEES Annual Meeting to the Executive Director. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.

E. Proposed NCEES Resolution of Cooperation

No motion was presented and no action was taken by the board.

F. Report on board member appointment status

We are waiting for the Office of the Governor to respond to the submission of the applications for appointment.

G. Report on UK Engineering Council meeting

UK Engineering Council is seeking information on licensure for UK engineers. The Executive Director will continue to provide support and information as needed. If or when a request is made the board will give it due consideration.

H. Exec Dir Admin Leave

Board Chair will sign any letter authorizing administrative leave.

7. Adjournment

A. Next regular meetings are August 12, 2021, September 9, 2021, and November 18, 2021.

B. Meeting adjourned at 11:08 AM.

On motion by Ms. Pearse and second by Ms. Taylor, the board voted to adjourn the meeting. The results of the roll call vote were: In favor, Mr. Bridges, Ms. Taylor, Ms. Pearse, and Ms. Holway. No votes in opposition.