

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, August 20, 2020**

Meeting location: Zoom Video Conference, Augusta, Maine

1. Call to Order, Minutes of prior meetings and other preliminaries

- A. Call to order 9:05am

- B. Approval of the minutes of the board meeting held on June 18, 2020
On motion by Ms. Pearse and second by Ms. Taylor, the board voted 5-0 to approve the minutes of the June 18 meeting, with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.

- C. Approval of the minutes of the board meeting held on July 30, 2020.
On motion by Ms. Pearse and second by Ms. Taylor, the board voted 5-0 to approve the minutes of the June 18 meeting, with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Taylor)

- 1. Cash balance on August 12, 2020 was \$682,728
- 2. Cash balance on August 2, 2018 was \$388,145
- 3. The number of active licensees on August 12, 2020 was 6457
- 4. The number of active licensees on August 1, 2018 was 6243

C. Rules Committee (Martin)

- 1. Statute or rule changes.

On motion by Ms. Pearse, and second by Mr. Martin, the board voted 5-0 to bring the proposed language to the stakeholders meeting in October, with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.

D. Information Committee (Pearse)

- 1. The following articles are proposed for the next Newsletter:
 - a. Thoughts While Driving (Olver)
 - b. NCEES exams: results, exam dates, new specs
 - c. NCEES Meetings
 - d. Engineers Week

- e. Complaint Update (review by Martin, AAG)
- f. Audits (Exec Dir)
- g. PE Due Diligence (Taylor)
- h. Stakeholders (Bridges)
- i. Review of exemptions

Due date for articles is September 4. Publication is intended for the following week.

E. Complaint Committee (Martin)

1. E19-002

On motion by Ms. Taylor and second by Ms. Pearse the Board voted 4-0-1 to dismiss the complaint against the individual identified as “E1” and to issue a Letter of Guidance, which is not discipline. Ms. Holway, Mr. Bridges, Ms. Taylor, and Ms. Pearse voted in the affirmative; Mr. Martin as the Complaint Officer recused himself from voting.

On motion by Ms. Taylor and second by Ms. Pearse the Board voted 4-0-1 to dismiss the complaint against the individual identified as “E2.” Ms. Holway, Mr. Bridges, Ms. Taylor, and Ms. Pearse voted in the affirmative; Mr. Martin as the Complaint Officer recused himself from voting.

On motion by Ms. Taylor and second by Mr. Bridges the Board voted 4-0-1 to open a complaint file against the individual identified in the complaint as possibly having practiced professional engineering without being licensed in Maine. Ms. Holway, Mr. Bridges, Ms. Taylor, and Ms. Pearse voted in the affirmative; Mr. Martin as the Complaint Officer recused himself from voting.

F. Continuing Education Committee

G. Special Committees

1. Outreach

3. Communications

A. Email regarding using the NCEES Record as an Original Application

On motion by Ms. Pearse and second by Mr. Bridges, the board voted 5-0 to have staff create an online process for original licensure with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Temporary certificates issued.

2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.

B. Engineer Intern (EI) Applications

C. Recently certified Engineer Interns

On motion by Mr. Bridges and second by Ms. Taylor, the board voted 5-0 to ratify applications approved by staff with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.

D. PE Applications (Exec Dir)

1. Ken Berry, PE

On motion by Ms. Pearse, and second by Mr. Bridges, after a hearing and discussion, the board voted 5-0 to grant licensure to Mr. Berry, with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.

E. Tabled and previously considered

F. Reexamination Requests

G. Other applications or requests

4. Pending Business

6. New Business

A. NCEES Annual meeting will be held remotely on August 27, 2020 at 5:30pm EDT. Attending will be Ms. Holway, Mr. Bridges, Mr. Martin, and Mr. Jackson.

B. New NCEES Exam dates – NCEES has added PE exam dates to accommodate the PE testing volume during the COVID pandemic. Prior application and approval from the Maine PE Board is required:

January 12, 2021: Single-day CBT exams for PE Petroleum, PE Fire Protection, PE Nuclear, PE Industrial & Systems – register through NCEES

January 26, 2021: PE Civil written exams administered regionally throughout the US. Registration will be available November 1 through December 13, 2020 through NCEES.

C. Date for Stakeholders Meeting – Thursday, October 15, 2020

7. Adjournment

A. Next scheduled meetings are November 19, 2020 and January 21, 2021.

B. Meeting adjourned at 10:50am. On motion by Mr. Bridges and second by Ms. Pearse, the Board voted 5-0 to adjourn, with the following voting in the affirmative: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor, and Ms. Pearse.