

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Thursday, November 21, 2024**

Meeting location: Board office -- 77 Sewall Street, #3001, Augusta, ME

Attending: Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Jude Pearse, PE; Robert Chaput Jr., PE; Robert Dorko, PE; Kimberly Powers, PE; John Belisle, AAG; David Jackson, Executive Director; Mary Hansen, Supervisor of Licensing. Members of the public attended.

1. Call to Order, Minutes of prior meetings and other preliminaries

A. Meeting called to order at 9:02AM

B. Approval of board minutes from October 10, 2024.

On motion by Pearse and second by Chaput, the board voted 5-0-1, with Dorko abstaining, to approve the minutes of the October board meeting.

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Taylor/Chaput)

1. Cash balance November 14, 2024: \$1,340,278

2. Cash balance November 10, 2022: \$1,050,502

3. Active PE licensees November 14, 2024: 7683

4. Active PE licensees November 10, 2022: 7093

C. Rules Committee (Powers/Bridges)

D. Information Committee (Pearse/Dorko)

1. The following articles are proposed:

a. NCEES exam updates

b. Complaint update

c. Reminders to licensees – contact info/responsibility

d. Issues: Solar Farms/MJ facilities/Fivrr and UpWork

e. Flooding (Taylor)

f. PE society contact information

F. Complaint Committee (Taylor et al.)

1. E19-003

On motion by Pearse and second by Chaput, the board voted 5-0-1, with Taylor recused, to Dismiss the complaint and direct staff to write a letter to Complainants, Seller, and Town outlining the requirement for professional engineering design in commercial construction.

2. In re Grube

On motion by Pearse and second by Dorko, the board voted 5-0-1, with Taylor recused, to vacate the prior Letter of Guidance.

On motion by Pearse and second by Powers, the board voted 5-0-1 to dismiss this matter.

3. In re Burnett

On motion by Pearse and second by Chaput, the board voted 5-0-1, with Taylor recused, to accept the Complaint Committee recommendation to take no further action.

4. In re Oakes

On motion by Pearse and second by Chaput, the board voted 5-0-1, with Taylor recused, to accept the Complaint Committee recommendation to take no further action.

5. E21-001

On motion by Pearse and second by Dorko, the board voted 5-0-1, with Taylor recused, to dismiss this matter.

6. E24-003

On motion by Pearse and second by Chaput, the board voted 5-0-1, with Taylor recused, to set this matter for hearing and to offer a separate Consent Agreements to the licensees. To the EIT, the Consent Agreement would be a reprimand; to the PE who sealed the plans, a reprimand and a \$500 fine; and to the PE firm owner, a reprimand and a \$1500 fine.

7. E24-004

On motion by Pearse and second by Powers, the board voted 5-0-1, with Taylor recused, to dismiss this matter.

8. E24-006

On motion by Pearse and second by Dorko, the board voted 5-0-1, with Taylor recused, to Dismiss the complaint and refer it to the Office of the Attorney General as unlicensed practice.

G. Professional Development Committee (Powers/Pearse)

H. Special Committees

3. Communications

A. Letter from Glen MacWilliams, AIA

On motion by Pearse and second by Dorko, the board voted 5-0 to direct staff to write a letter to the Town of York indicating when engineering documents are required under Maine law to be sealed and signed.

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Comity licenses authorized for NCEES Record Holders.
2. Comity licenses authorized by board staff.
3. Initial licenses by written examination.

On motion by Pearse and second by Dorko, the board voted 5-0 to ratify the PE applications approved by staff.

B. Recently certified Engineer Interns

On motion by Pearse and second by Powers the board voted 5-0 to ratify the EI applications approved by staff.

C. Engineer Intern (EI) Applications (Exec Dir)

D. Professional Engineer (PE) Applications (Exec Dir)

E. Tabled and previously considered

F. Other applications or requests

5. Pending Business

6. New Business

A. UK-US Mutual Recognition Agreement

On motion by Chaput and second by Pearse, the board voted 6-0 to accept applicants for PE licensure qualified under the US-UK Mutual Recognition Agreement and to direct staff to approve applications for licensure that meet qualifications outlined in the MRA.

B. Proposed legislation to permit licensure under US-UK MRA

On motion by Taylor and second by Pearse, the board voted 6-0 to approve the proposed legislation as drafted.

C. NCEES Bylaws Committee Greenville, SC, January 13, 2025.

On motion by Pearce and second by Dorko, the board voted 5-0 to approve the Executive Director's attendance at this meeting.

D. NCEES 2025 MBA Meeting Greenville, SC, January 14, 2025.

On motion by Pearce and second by Dorko, the board voted 5-0 to approve the Executive Director's attendance at this meeting.

E. NCEES Zone Interim Meeting Cambridge, MA, April 10-12, 2025.

On motion by Pearce and second by Dorko, the board voted 5-0 to approve the following individuals to attend this meeting as Funded Attendees: Executive Director as MBA, and as board members Pearce, Chaput, and Dorko, with Powers and Bridges as alternates if any of the original board members designated as funded attendees cannot.

G. 2025 Engineering Expo Mar 8, sponsor leadership level \$2500.

On motion by Pearce and second by Chaput, the board voted 5-0 to support the Engineering Expo at the Leadership level of \$2500.

7. Adjournment

A. Next scheduled meetings: January 16, 2025; March 20, 2025.

B. Meeting adjourned at: 11:15AM.

On motion by Pearce and second by Dorko, the board voted 5-0 to adjourn the meeting.