

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES
Monday, August 25, 2025
1:00 PM**

Meeting location: 77 Sewall Street #3001, Augusta, Maine

1. Call to Order, Minutes and Meeting Preliminaries

A. Call to order: 1:00 PM

Introductions of Board members and Board staff commenced. In attendance were Brent Bridges, PE, Chair; Robert Dorko, PE; Robert Chaput, Jr., PE; Kimberly Powers, PE (virtual participant); William Pulver, PE, Ex Officio member; John Belisle, Assistant Attorney General; Christine Wojdyla, Executive Director; and Mary Hansen, Supervisor of Licensing.

B. Approval of minutes: Board meeting held June 12, 2025

1. On motion by Chaput and second by Dorko, the board voted 4-0 to approve the June 2025 meeting minutes. Pulver abstained.
2. No action required on document identified as 1-AUG 2025 MINUTES as no meeting occurred.

2. Committee Reports

A. Executive Committee (Chair/Vice Chair)

1. Chair reported that Chair and Vice Chair had been in communication with state Human Resources division regarding Executive Director position.

B. Finance Committee (Chaput)

1. Cash Balance as of July 31, 2023: \$1,104,727
2. Cash Balance as of July 29, 2025: \$1,154,195
3. Active PE Licensees as of August 3, 2023: 7,525
4. Active PE Licensees as of July 30, 2025: 8,204

C. Rules Committee (Powers/Bridges)

1. Rulemaking Regulatory Filing 2025-2026
 - a. Submitted on June 23, 2025

D. Information Committee (Pearse/Dorko)

The following are proposed topics for the next newsletter:

1. NCEES Exam Results/Updates
2. NCEES Annual Meeting
3. Reminders to Licensees – Renewal Cycle
4. Executive Director – Introduction
Board determined to replace this topic with content regarding transition between ex-officio voting members.
5. Flooding/culverts

E. Complaint Committee

Board engaged in discussion regarding management of complaints following departure of past member.

1. Former PE Licensed in Wisconsin

Board directed staff to inform PE candidate that a new reference would be needed if former PE was one of the three (3) required PE contacts. Board also directed staff to apprise Wisconsin authority about licensure discrepancy. Board further directed staff to notify former PE that they are not authorized to serve as a reference.

2. Self-Reported Disciplinary Actions

a. License Number PE10489

Board directed staff to contact licensee to determine if he is actively involved in projects. Information should include both anticipated and completed work in Maine. The matter can be reevaluated by the Board in accordance with the recommendation of the Complaint Committee.

b. License Number PE13045

No action to be pursued by the Board. Licensee had notified the Board on December 31, 2023 of issue within the state of Alabama and resulting consent order.

F. Professional Development Committee (Bridges)

G. Special Committees

3. Communications

4. Applications

A. Review and concurrence with actions by staff

1. Comity PE Licenses – NCEES Record Holders
2. Comity PE Licenses – Paper Applications
3. Initial PE Licenses by Examination
4. Engineer Intern Certifications

On motion to accept by Chaput and second by Dorko, the board voted 5-0 to

ratify the licensure actions taken by staff.

B. Applications (Staff)

1. Martin (Reggie) Donaghue
On motion by Chaput and second by Dorko, the board voted 5-0 to grant licensure.
2. Pinank Patel
Board staff directed to issue a preliminary denial.
3. Adam Fullmer
On motion to approve/to accept by Powers and second by Chaput, the board voted 5-0 to grant licensure. No discussion.
4. Micah Florea
On motion to approve by Chaput and second by Powers, the board voted 5-0 to grant licensure. No discussion.
5. Jorge Kozanas
On motion by Powers and second by Pulver, the board voted 5-0 to grant licensure. No discussion.

C. Tabled or previously considered

1. Bhavana Muppala (additional requested info)
On motion to approve by Chaput and second by Dorko, the board voted 5-0 to grant licensure. No discussion.

D. Other

1. Updating NCEES Record (Powers)
Process for submitting experience record to NCEES was discussed. Board will continue to monitor status.
2. Unofficial Transcript Review
Board directed staff to inform prospective PE candidate about credit requirements. Credential criteria were previously provided by Board staff.

5. Pending Business

- A.** NCEES Annual Meeting August 19 - 22, 2025 (New Orleans, LA)
Discussion regarding event and various approved motions occurred.
- B.** NCEES Annual Meeting Action Items and Motions
Discussion regarding funding and recipients occurred.
- C.** Disciplinary Status and License Lookup

Questions were raised regarding matter and potential solutions. Board agreed to defer further discussion to next meeting.

6. New Business

A. Board Membership – Status and Committee Assignments

a. Complaint committee

New member to lead committee. Plan to be refined for next meeting.

b. Sponsorship of UMaine Engineering and Computing Job Fair, Wednesday, October 22, 2025 - Increased Fee

Previously voted on participating. On motion by Dorko and second by Chaput, the board voted 5-0 to approve the \$750.00 sponsorship fee associated with the University of Maine Engineering and Computing Job Fair. No discussion.

B. October 2025 Stakeholder Meeting

a. Board declined to conduct a stakeholder meeting in 2025. November 2025 will serve as the next Board meeting.

C. Items to be Submitted by Board Staff to Board for Consideration

D. FE and/or PE Waivers

E. Student Outreach and Support

F. Use of the Term “Engineering” in Firm Name

G. Various ad hoc items were discussed by Board and Board staff, including strategic plans, agenda, and response to a pending licensee request.

Regarding strategic plans, Board recommended submitting ideas and a rubric in advance of the November 2025 meeting.

7. Adjournment

1. October 9, 2025 (stakeholder meeting)

B. Meeting adjourned: 3:38 PM

On motion by Chaput and second by Dorko, the board voted 5-0 to adjourn.