

# STATE OF MAINE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS

## MINUTES Thursday, January 18, 2024

**Meeting location:** Conference Room, 77 Sewall Street, 3<sup>rd</sup> Fl, Augusta, ME

**Attending:** Brent Bridges, PE, Chair; Joyce Taylor, PE, Vice Chair; Robert Dorko, PE; Robert Chaput Jr., PE; Kimberly Powers, PE; David Jackson, Executive Director; John Belisle, AAG.

### **1. Call to Order, Minutes and meeting preliminaries**

- A.** Meeting was called to order at 9:06 AM
  
- B.** Approval of the minutes of the board meeting held on October 19, 2023.  
On motion to approve the minutes by Chaput and second by Dorko, the board voted 5-0 to approve the minutes.
  
- C.** Election of officers:
  - 1. Chair -- Brent Bridges, PE  
On motion by Taylor and second by Dorko, the board voted 4-0-1 with Bridges abstaining to elect Brent Bridges, PE as Chair.
  
  - 2. Vice-Chair -- Joyce Taylor, PE  
On motion by Bridges and second by Chaput, the board voted 4-0-1 with Taylor abstaining to elect Joyce Taylor, PE as Vice Chair.
  
- D.** Complaint Process and rotation of Complaint Officer  
Discussion of allocation of complaints among available board members, with the exception of the Chair.
  
- E.** Committee Appointments:
  - a) Executive Committee -- Chair and Vice Chair
  - b) Finance Committee – Taylor/Chaput
  - c) Rules Committee – Powers/Bridges
  - d) Information Committee – Pearse/Dorko
  - e) Professional Development Committee – Powers/Pearse
  - f) Special Committees – none

### **2. Committee Reports**

#### **A. Executive Committee (Chair)**

**B. Finance (Taylor/Chaput)**

1. Cash balance January 12, 2024: \$1,537,042
2. Cash balance January 18, 2022: \$1,016,269
  
3. Active licensees January 12, 2024: 7005
4. Active licensees January 18, 2022: 6312

**F. Rules Committee (Bridges/Powers)**

**G. Information Committee (Pearse/Dorko)**

The following are proposed articles for the next newsletter (mid-March):

1. NCEES exam results
2. NCEES exam procedures (CBT conversion, updated specifications)
3. Complaint Update
4. Public Works statute
5. Audit process (Exec Dir)
6. Encouraging licensure of young engineers (Bridges)
7. Flooding (Taylor)

**H. Complaints**

**I. Professional Development (Powers/Pearse)**

1. Audit procedures explained (Executive Director)  
Staff will audit 1-1/2% of licensees who renewed timely, and 5% of licensees who renewed between Jan 1 and Mar 31. Staff is working with ALMS staff to move this process online.

**J. Special Committees**

**3. Communications**

**A. Email Stockless**

On motion by Taylor and second by Chaput, the board voted 5-0 to deny the request for PDH credit for mentoring HS students in STEAM. This continues current board PDH policy.

**4. Applications**

**A. Review of and concurrence with PE licensures by staff**

1. Comity licenses for NCEES Record holders.
2. Comity licenses with paper forms.
3. Initial licenses by written examination.

On motion by Taylor and second by Chaput, the board voted 5-0 to ratify the PE licensure actions taken by staff.

**B. Recently Certified Engineer Interns**

On motion by Taylor with second by Chaput, the board voted 5-0 to ratify the certification actions taken by staff.

**C. Engineer Intern (EI) Applications (Staff)**

1. Application Pecci

On motion by Powers and second by Chaput, the board voted 4-0-1, with the Complaint officer recused, to certify the applicant as an Engineer Intern.

**D. Professional Engineer (PE) Applications (Staff)**

1. Application Glezil

On motion by Taylor and second by Bridges, the board voted 5-0 to issue a preliminary denial of licensure.

2. Application Klaas

REVISED—On Motion in the March 21, 2024 board meeting by Pearse and second by Chaput the board voted 6-0 to rescind the action taken here and ratify the prior action of the Executive Committee granting licensure. Further, on motion by Taylor and second by Pearse the board voted 6-0 to revise these minutes to reflect this action.

3. Application Luthi

On motion by Taylor and second by Powers the board voted 5-0 to approve PE licensure.

**E. Tabled or previously considered:**

1. PE Application Salter

On motion by Powers and second by Taylor the board voted to issue a preliminary denial of licensure.

**F. Other applications or requests**

1. Renewal Borden

On motion by Taylor and second by Powers the board voted 5-0 to renew licensure.

2. Renewal Gilham

On motion by Chaput and second by Dorko the board voted 4-0-1 with Taylor recused, to postpone the decision on this renewal.

3. Renewal Pearson

On motion by Dorko with second by Powers the board voted 4-0-1 with Taylor recused to issue a preliminary denial of licensure.

4. Renewal Thomason

On motion by Dorko and second by Chaput the board voted 4-0-1 with Taylor recused to renew licensure.

**5. Pending Business**

**6. New Business**

**A. NCEES Zone Interim Meeting, Washington, DC, May 2-4, 2024**

The 3 funded delegates in addition to Executive Director are: Brent Bridges, Bob Chaput, and Kim Powers, with Bob Dorko as an alternate. The Executive Director will inquire whether first-time attendees can be funded.

**B. Engineering Expo – Saturday, March 2, 2024**

Board sponsored Expo at leadership level of \$2500.

On motion by Taylor and second by Dorko, the board voted 5-0 to ratify the expenditure of \$2500 to fund the Expo at the Leadership level.

**C. Promotional budget for the Engineering Expo and 2024 Outreach.**

On motion by Taylor and second by Dorko the board voted 5-0 to fund promotional items to the amount of \$3500 for the Engineering Expo and 2024 Outreach.

**D. Outreach regarding Public Works meeting to be held in Skowhegan in June, will be done by Bridges and Taylor with support from staff.**

Vice Chair led the meeting from this point as the Chair was called away.

**E. Request to authorize staff to license individuals who have at least 8 years of licensure in good standing in another jurisdiction who meet all other licensure requirements but who had the FE exam waived in their jurisdiction of initial licensure, or who were initially licensed with an AS degree in engineering.**

On motion by Dorko with second by Chaput the board voted 4-0 to deny such authorization after counsel from AAG that the statute specifically requires the board to make assessments in consideration of each of these applications.

**F. Will the board accept an electronic certification of a degree conferred in place of a transcript or NCEES Credentials Evaluation when a transcript is not available?**

On motion by Taylor and second by Powers the board voted where transcripts are not available, if the school provides a certification that the individual received the attested degree, the board will accept certification as fulfilling the requirement for proof of education in the statute.

**7. Adjournment**

**A. Next scheduled meetings are March 21, 2024, and June 20, 2024.**

**B. Meeting adjourned at 11:49 AM.**

On motion by Taylor and second by Powers the meeting was adjourned by a vote of 4-0.