



Our Guiding Principles

Guiding Principles were developed by the State of Maine to help the project team accomplish its goals in the most timely and cost-effective manner while meeting the essential requirements of the State.

- Always educate our stakeholders.
- Make our process more efficient and reduce manual labor or paper.
- Keep it simple – is it needed for go-live?
- Support the goal of standardization.
- Build a sustainable solution for users and IT.
- Understand the why behind decisions.
- Use data elements consistently and clearly in decision-making.
- Do no harm – make things better than before.
- Build a tool that allows people to focus on strategic work.

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