

STATE OF MAINE
BOARD OF FUNERAL SERVICE

Minutes of November 18, 2025, Board Meeting

Members Present: Thomas Newhall, Peter Arsenault, Julie Ann Johnson and Jeffrey Dobson

Others Present: Candice Wright, Board Manager/Consumer Assistance and Hearing Coordinator, Randy Dow, AAG; Tammy Reed, Board Clerk

Members via Zoom: Robert Barnes

Members Absent:

CALL TO ORDER

Peter Arsenault called the meeting to order at 9:07 a.m.

MINUTES REVIEW AND APPROVAL

Thomas Newhall made a motion to approve September 9, 2025, minutes as written. Julie Ann Johnson seconded the motion.

Vote: 5 in favor

COMPLAINT PRESENTATIONS

2025-FUN-20865

Jeffery Dobson made a motion to set for an adjudicatory hearing with the offer of a consent agreement citing violations of Board Rules Chapter 15 Section 7 and Board Laws §1455-B(9) with the following terms: A warning, a 60 day license suspension, a civil penalty of \$1,500.00 per violation for an aggregate total of \$3,000 and continuing education. Julie Ann Johnson seconded the motion.

Vote: 3 in favor 1 abstain 1 recused

2025-FUN-20818

Julie Ann Johnson made a motion table matter due to pending civil litigation. Thomas Newhall seconded the motion.

Vote: 3 in favor 1 abstain 1 recused

APPLICATION REVIEW

Rachel Marek, TR11777

Peter Arsenault made a motion grant the license. Julie Ann Johnson seconded the motion.

Vote: 5 in favor

RULEMAKING

CHAIRS REPORT

Public Board Members needed and perhaps the Maine Funeral Directors Association could place an announcement in the newsletter.

ADMINISTRATOR'S REPORT

PUBLIC OPPORTUNITY TO COMMENT

None

ADJOURN

Jeffery Dobson made a motion to adjourn at 11:33 am. Julie Ann Johnson seconded the motion.

Vote: 5 in favor