



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS,
LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS



Janet T. Mills
Governor

Penny Vaillancourt
Director

Joan F. Cohen
Commissioner

Public Board Meeting
Tuesday, September 15, 2026
AGENDA

Location: 76 Northern Avenue Gardiner, ME 04345

Time: 9:00 a.m.

Room: Central Conference Room

Information regarding virtual attendance to this meeting will be posted on the Board's website at:
[Board of Licensure for Architects, Landscape Architects and Interior Designers - Board Meeting Information | Office of Professional and Occupational Regulation \(maine.gov\)](#)

Contact: Heidi Lincoln- 207-624-8522 or Heidi.Lincoln@maine.gov

I. CALL TO ORDER

II. AGENDA MODIFICATIONS

III. MINUTES REVIEW AND APPROVAL

- Review and Approval of March 17, 2026, Minutes

IV. COMPLAINT PRESENTATION

- 2026-ARC-21463

V. ADMINISTRATOR'S REPORT

- National Council of Architectural Registration Boards (NCARB) Annual Business Meeting Update by Kristen Damuth
- Request for Kristen Damuth to travel to the NCARB Member Board Chair and Executive Leadership Summit October -10, 2026, in Memphis, TN

VI. PUBLIC COMMENT

Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint, including any applications or complaints discussed at this meeting. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair, a time limit on comments may be set.

VII. MEETING SCHEDULE

Next meeting scheduled for November 17, 2026.

Office Location: 76 Northern Avenue, Gardiner, Maine 04345
Mailing Address: 35 State House Station, Augusta, Maine 04333

[Board of Licensure for Architects, Landscape Architects and Interior Designers | Office of Professional and Occupational Regulation](#)

VIII. ADJOURNMENT



**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
March 17, 2026**

MEMBERS PRESENT:

Cinderella Norris, Chair
Mark Johnson, Vice Chair
R. Michael Pullen, Complaint Officer
Kristen Damuth

STAFF PRESENT:

Catherine Pendergast, Administrator
Randy Dow, AAG
Jazmyne Marks, Licensing Supervisor
Heidi Lincoln, Office Specialist I
Shara Chesley, Office Specialist I

MEMBERS ABSENT:

Location: 76 Northern Avenue, Gardiner

Start: 9:05 a.m.

Adjourn: 10:55 a.m.

CALL TO ORDER

The meeting was called to order by Chair Norris at 9:05 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

- A motion was made by Johnson and seconded by Pullen to approve the minutes for the meeting on January 20, 2026, as presented. Unanimous.

COMPLAINT PRESENTATION

- 2025-ARC-20990 – A motion was made by Johnson and seconded by Norris to set the matter for hearing and offer a consent agreement for violations of Chapter 17 Sections 4 (1), 4 (2), and 5 (1). Johnson, Damuth, and Norris voted in the affirmative. Pullen abstained. Motion Carried.
- A motion was made by Johnson and seconded by Damuth for Sanctions to include a reprimand; civil penalty of \$1,500 for each violation for an aggregate of \$4,500; and no fewer than 10 hours of continuing education courses in the subject matter of Project Development & Documentation relating to Building System, Material Selection, and Assemblies approved in advance by the complaint officer and completed within 120 days. Johnson, Damuth, Norris voted in the affirmative. Pullen abstained. Motion Carried.

RULE MAKING

- A motion was made by Norris and seconded by Damuth to adopt the Basis Statement and Summary and Response to Comments and Small Business Impact Statement for proposed Rulemaking. Unanimous.
- A motion was made by Johnson and seconded by Pullen to adopt rule Chapter 19: Continuing Education – Architects. Unanimous.

ADMINISTRATOR'S REPORT

- None

PUBLIC COMMENT

- None.

MEETING SCHEDULE

- The next meeting is currently scheduled for May 19, 2026.

ADJOURN

A motion was made by Damuth and seconded by Johnson to adjourn. Unanimous.

Being no further business, the meeting was adjourned at 10:55 a.m.