

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
May 21, 2024**

MEMBERS PRESENT:

Cinderella Norris, Chair
R. Michael Pullen, Complaint Officer

MEMBERS ABSENT:

STAFF PRESENT:

Catherine Pendergast, Administrator
John Belisle, AAG
Regina Ritchie, Licensing Supervisor
Kaleigh Kennedy, Office Specialist I
Shara Chesley, Office Specialist I

Location: 76 Northern Avenue, Gardiner

Start: 9:02 a.m.

Adjourn: 9:17 a.m.

CALL TO ORDER

The meeting was called to order by Norris at 9:02 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Norris to approve the minutes of the September 19, 2023 meeting as presented. Pullen and Norris voted in the affirmative. Motion carried.

RULE REVIEW

A motion was made by Pullen and seconded by Norris to initiate the APA rule making process and put proposed rule Chapter 13: Licensure of Landscape Architects out for public comment. Norris and Pullen voted in the affirmative. Motion carried.

A motion was made by Pullen and seconded by Norris to authorize staff to sign an agreement with the Council of Landscape Architectural Registration Boards (CLARB) to have CLARB manage the Board's Landscape Architect Registration Examination (L.A.R.E) candidates. Norris and Pullen voted in the affirmative. Motion carried.

ADMINISTRATOR'S REPORT

A motion was made by Norris and seconded by Pullen to make Pullen the National Council of Architectural Registration Board' voting delegate until a new delegate can be appointed. Norris and Pullen voted in the affirmative. Motion carried.

PUBLIC COMMENT

Maine Licensed Landscape Architect, Mark Johnson, expressed interest in becoming a Board Member.

MEETING SCHEDULE

The next meeting is currently scheduled for July 16, 2024.

ADJOURN

A motion was made by Pullen and seconded by Norris to adjourn. Norris and Pullen voted in the affirmative. Motion carried.

Being no further business, the meeting was adjourned at 9:17 a.m.