

# Maine Board of Real Estate Appraisers

## Appraiser Assignment Log (Please Print)

Name: \_\_\_\_\_

License Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Hours Requested: *This page* Residential = \_\_\_ Commercial = \_\_\_ Total = \_\_\_

**Applicants must enter actual hours.**

Report Date	Subject Address	*Report Type	Type of Property	Client	Est. Value	S - Supervisor										No. of Residential Hours	No. of Commercial hours			
						A - Apprentice	I. Site Inspection & Descriptions	II. Bldg Inspection & Descriptions	III. Nbrhd Description & Analysis	IV. Highest & Best Use Analysis	V. Research of Comp Sales & Analysis	VI. Income Analysis	VII. Cost Analysis	VIII. Meaningful Sales Analysis	IX. Final Reconciliation			X. Other (please attach explanation)		
						A														
						S														
						A														
						S														
						A														
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Pg No. \_\_\_\_ of \_\_\_\_ pgs

All experience must be obtained after January 30, 1989 and be USPAP compliant. Applicants must enter actual hours.

\*Report Type: Appraisal Report = A Restricted Appraisal Report = R

**Apprentices only must:**

- 1) Indicate to which portions of the assignment they contributed by putting an "x" in Columns I thru X.
- 2) Prepare a separate log for each month and have their supervisors follow instructions 3 & 4 below.
- 3) For each portion of each assignment, Supervisors must indicate whether they: **P** – Had **P** Primary Responsibility **C** – Co-appraised **R** – Reviewed and Approved

4) **Supervisor Name (Print)**  
**Supervisor Name (Sign)** \_\_\_\_\_

**Supervisor's Lic/Cert No.**  
**Date Signed** \_\_\_\_\_