

# **ELECTRICIANS' EXAMINING BOARD EDUCATION SUBCOMMITTEE DRAFT MEETING MINUTES**

Meeting Date: October 15, 2021  
Meeting Location: Gardiner Annex  
Time Meeting Scheduled to Begin: After regular board meeting

## **I. CALL TO ORDER – 1:30 p.m.**

The meeting was called to order.

Subcommittee Members present:

Brian McDougal, Board Chairman  
Peter Wilson, Board Member  
Catherine Carroll, Board Administrator  
Mary Lord, Professional Licensing Supervisor

AAG Present:

Timothy Steigelman, departed the meeting at 1:55 p.m. after a discussion on agenda item III. And before the subcommittee went to Item IV of the agenda.

Note: Catherine Carroll asked to have three items added to the agenda. Mary requested that two of the three items be assigned license numbers for tracking purposes. The third item was reviewed by the subcommittee at a previous meeting and Catherine wanted clarification on the subcommittee's conclusion of the application at that time.

## **II. MINUTES REVIEW AND APPROVAL**

A motion was made to approve the minutes from the last meeting, as written.

Motion: Brian McDougal

Second: Peter Wilson

Motion Carried

## **III. A DISCUSSION ON THE SUBCOMMITTEE'S PROCESSES REVIEWING APPROVED ELECTRICAL EDUCATION PROVIDERS**

– Catherine expressed that the processes in which the subcommittee reviews courses by board-approved instructors should be revisited. The subcommittee decided to review a spreadsheet of approved providers and the courses offered as the next first step to improve the review process.

## **IV. EXAMINATION APPLICATION REVIEWS**

- a. *Alexander Creznic – Journeyman (JY40093636)* – The subcommittee requested Mr. Creznic's VMET papers that would describe relevant work experience. Preliminarily, based on the information provided by Mr. Crezinc, it appeared he'd qualify for the limited to low voltage exam provided he completed a 45 hour NEC.
- b. *Gregory Roberts Janney – Journeyman (JY40093499)* – The subcommittee recommended that he sit for the exam based on his licensure in Massachusetts.
- c. *Daniel S. Woodward – Journeyman (JY40093635)* – The subcommittee requested clarification from Mr. Woodward on the work experience described in Mr.

Woodward's VMET papers.

- d. *Bronson Dean* – Master (MS60021904) – This application was previously reviewed by the subcommittee however it wasn't clear if Mr. Dean needed to complete a 45-hour course in motors. The subcommittee verified that Mr. Dean needs to complete a 45-hour course in motors.

## V. ADJOURN

A motion was made to adjourn the meeting at 2:44 p.m.

Motion: Mary Lord  
Second: Brian McDougal  
Motion Carried