

**Board of Examiners of Psychologists
Public Board Meeting
Tuesday, September 9, 2025**

MINUTES

MEMBERS PRESENT

Joseph Schenkel, Ph.D., Board Chair (remote)
Jayne Boulos, Psy.D., Vice Chair (remote)
Laura Kavesh, Ph.D., Complaint Officer (remote)
Mary Melquist, Ph.D., Continuing Education Officer (remote)
Debra Bunce, Ph.D. (remote)
Rachel Orr, PsyD. (remote)

MEMBERS ABSENT

STAFF PRESENT

Randy Dow, Assistant Attorney General
Samantha Andrews, Assistant Attorney General
Penny Vaillancourt, Director
Michael Tarr, Comprehensive Health Planner II
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor
Katy Getchell, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Joseph Schenkel, called the meeting to order at 9:09 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the May 6, 2025 minutes.

A motion was made by Debra Bunce and seconded by Mary Melquist to approve the minutes after a correction to 2024-PSY-20475 a motion revision made by Debra Bunce and seconded by Mary Melquist.

Vote: 6 in favor.

Samantha Andrews introduced Assistant Attorney General Randy Dow to the Board.

COMPLAINT PRESENTATIONS

2023-PSY-19521

A motion was made by Rachel Orr and seconded by Jayne Boulos to set these matters for an adjudicatory hearing and offer a consent agreement, in lieu of a hearing, citing American Psychological Association's Code of Conduct 3.05 A, (multiple relationships),

3.07 (third-party requests for services) and 6.01 (timing and substance) a reprimand; probation that will include completion of 8 Board-approved continuing education hours in forensic evaluation and forensic specialty guidelines, 3 Board-approved continuing education hours in billing practice, which must be AAFP or AACN accredited, in addition to the regular continuing education requirement, continuing education courses submitted are to be approved by the Laura Kavesh without further Board review, and is required to be submitted within 2 months of receipt of the consent agreement for approval and completed within 6 months, 2 years of supervision from a Board approved supervisor who has a specialty in neuropsychology and forensic psychology, and supervision will be once a month for at least an hour, and will review 6 assessments per quarter including records, the supervisor is required to submit quarterly reports, Laura Kavesh will approve the supervisor without further Board review. Supervisor approval is required to be submitted within 2 months of receipt of the consent agreement for approval. A civil penalty of \$500 per violation for a total of \$1,500.

Vote: 5 in favor, 1 abstained: Laura Kavesh.

2025-PSY-20531

A motion was made by Jayne Boulos and seconded by Mary Melquist to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and to issue a letter of guidance, recommending licensee learn more about patient confidentiality and correspondence sent to patients, which will stay in the licensee's file for 1 year.

Vote: 5 in favor, 1 abstained: Laura Kavesh.

2025-PSY-20709

A motion was made by Debra Bunce and seconded by Rachel Orr to dismiss due to lack of evidence of violation of Board Laws and Rules.

Vote: 5 in favor, 1 abstained: Laura Kavesh.

2025-PSY-20762

A motion was made by Jayne Boulos and seconded by Mary Melquist to dismiss due to not having jurisdiction over the license type.

Vote: 5 in favor, 1 abstained: Laura Kavesh.

APPLICATION REVIEWS

Initial Application: Rebekah Khan

A motion was made by Debra Bunce and seconded by Jayne Boulos to deny the application due to not meeting the requirements for an in-person program based on Board Rules Chapter 4(4)(F)(I). Allow withdrawal of the application in lieu of denial.

Vote: 6 in favor.

Initial Application: Geoffrey Keller

A motion was made by Debra Bunce and seconded by Jayne Boulos to enter executive session pursuant to 1 M.R.S. § 405 (6)(G).

A motion was made by Debra Bunce and seconded by Jayne Boulos to not allow the license to be issued any sooner than six months after failing an examination pursuant to 32 M.R.S. § 3831.

Vote: 6 in favor.

OPPORTUNITY FOR PUBLIC COMMENT

Caitlin Dombrowski thanked Dr. Orr for representing Neuropsychologists.

DIRECTOR'S REPORT

Penny Vaillancourt, Director, introduced herself to the board as the Director of OPOR.

ADJOURNMENT

A motion was made by Jayne Boulos and seconded by Mary Melquist to adjourn the meeting at 1:56 p.m.

Vote: 6 in favor.