

**Board of Counseling Professionals Licensure
Public Board Meeting
Monday, September 22, 2025**

MINUTES

MEMBERS PRESENT

Jennifer King, Board Chair
Angela Blier, Vice Chair (remote)
Holly Cavna, Complaint Officer (remote)
Ellen Grunblatt
Lisa-Ann Henry
Carolyn Silsby, Public Member

MEMBERS ABSENT

Joanne Grant

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Mike Tarr, Comprehensive Health Planner II
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor
Katy Getchell, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Jennifer King, called the meeting to order at 9:09 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the August 25, 2025 minutes.

A motion was made by Holly Cavna and seconded by Angela Blier to approve the minutes as written.

Vote: 2 in favor, 4 abstained: Lisa Henry, Angela Blier, Jennifer King, Carolyn Silsby.

COMPLAINT PRESENTATIONS

2025-COU-20738

A motion was made by Carolyn Silsby and seconded by Ellen Grunblatt to dismiss the complaint and issue a letter of guidance citing Board Rules Chapter 8-A paragraph (3). The letter of guidance is to stay in the file for 1 year.

Vote: 2 in favor, 1 abstained: Holly Cavna, 2 recused: Lisa Henry, Jennifer King.

2025-COU-20746

A motion was made by Lisa Henry and seconded by Ellen Grunblatt to dismiss the complaint due to the lack of evidence of violation of Board laws or rules.

Vote: 4 in favor, 1 abstained: Holly Cavna, 1 recused: Angela Blier.

2025-COU-20858

A motion was made by Carolyn Silsby and seconded by Angela Blier to dismiss the complaint due to the lack of evidence of violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

APPLICATION REVIEWS

Initial Application: Emily Stevens

A motion was made by Holly Cavna and seconded by Lisa Henry to preliminarily deny the application due to failure to provide proof of meeting the educational requirements pursuant to Board Rules Chapter 3(2)(1), (A), (B), or (C), and to allow applicant to withdraw the application within 30 days in lieu of a denial.

Vote: 6 in favor.

CORRESPONDENCE FOR BOARD REVIEW

August 12, 2025 letter from Tara Franklin re: 2019-COU-15756

A motion was made by Holly Cavna and seconded by Jennifer King to take no action on this item. Request that board staff send a letter explaining that the board has complied with consent agreement terms and that other agencies are not under board jurisdiction, including any action that they may take.

Vote: 6 in favor.

August 26, 2025 email from Denis Noonan re: pastoral counseling licensure

The board agrees that the topic could be discussion for when in rulemaking.

DIRECTOR'S REPORT

Penny Vaillancourt, Director, discussed with the board that the office is working on hiring a board manager and that second interviews are scheduled. Penny also mentioned that there are 7 legislative proposals to be reviewed currently. She also mentioned that there are obstacles in the pathway to licensure that she would like to discuss.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

A motion was made by Ellen Grunblatt and seconded by Holly Cavanaugh to adjourn the meeting at 10:37 a.m.

Vote: 6 in favor.