

**PLUMBERS' EXAMINING BOARD
DRAFT MEETING MINUTES**

Unofficial Minutes – These draft minutes do not represent the opinion of the Department or the Administration. Minutes will become official after the Plumbers' Examining Board votes to accept the minutes at the next scheduled board meeting.

Meeting Date: February 12, 2024

Meeting Location: Office of Professional and Occupational Regulation, Central Conference Room, 76 Northern Avenue, Gardiner and virtually pursuant to Section 2 (a.) (ii) of the Board's Remote Participation Policy adopted by the Board on July 7, 2023.

Time Meeting Scheduled to Begin: 9:00 a.m.

Time Meeting Began: 9:07 a.m.

I. CALL TO ORDER

Members present:

Percy Brown Jr., Chairman (remote)
Robert Hodgkin Jr. (remote)

Members absent:

Nicholas Adams

Staff Present:

Karen Ross, Interim Board Manager
Peter Holmes, Executive Director
Kristin Racine, Deputy Director
Matthew Fournier, Planning and Research Associate II
Michael Day, State Plumbing Inspector
Betsy Stivers, Assistant Attorney General

II. Election of board chair

A motion was made to nominate Percy Brown Jr. as Board Chair.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

III. AGENDA MODIFICATIONS AND APPROVAL

A motion was made to approve the agenda as written.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

III. MINUTES REVIEW AND APPROVAL

A motion was made to accept the meeting minutes from the December 11, 2023 meeting as written.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

VI. COMPLAINT PRESENTATIONS

a. 2022-PLU-18582

A motion was made to require the civil penalty payment, previously voted by the Board to be paid within 90 days of the effective date of the fully executed consent agreement.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

b. 2023-PLU-19469

A motion was made to set the matter to hearing with an offer of a consent agreement with a warning for not obtaining a permit, and a civil penalty to be paid in 90 days.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

c. 2023-PLU-19586

A motion was made to dismiss the complaint, as the Board has no jurisdiction in the matter.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

d. 2023-PLU-19632

A motion was made to dismiss based on a lack of evidence of violation of the Board's laws and rules.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

e. 2023-PLU-19643

A motion was made to dismiss based on a lack of evidence of violation of the Board's laws and rules.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

f. 2023-PLU-19667

A motion was made to table to allow the inspector to gather more information.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

g. 2023-PLU-18608

A motion was made to set the matter for hearing with an offer of consent agreement with a warning.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

V. LICENSE APPLICATION PRESENTATION

a. Joshua Clayton – Journeyman-In-Training

A motion was made that the applicant had shown sufficient rehabilitation to warrant the public's trust for the license and direct staff to issue the license.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

b. Kurt Karpowich - Journeyman (Renewal)

A motion was made to preliminarily deny the journeyman license renewal.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

VII. BOARD MANAGER'S REPORT

Karen Ross gave the report.

VIII. BOARD INSPECTOR'S REPORT

Michael Day gave the inspector's report to the Board.

IX. OPPORTUNITY FOR PUBLIC COMMENT

None

X. ADJOURN

A motion was made to adjourn the meeting.

Motion: Robert Hodgkin Jr.

Second: Percy Brown Jr.

Voted 2 in favor, none opposed. Motion carried.

The meeting was adjourned at 10:35 a.m.