



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
Board of Counseling Professionals Licensure
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Anne L. Head
Commissioner

**Maine Board of Counseling Professionals Licensure
Public Board Meeting
Monday, October 23, 2023**

MINUTES

MEMBERS PRESENT

Jennifer King, Board Chair
Angela Blier, Vice Chair
Holly Cavna, Complaint Officer
Joanne Grant
Ellen Grunblatt
Carolyn Silsby, Public Member

STAFF PRESENT

John Belisle, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Jessica Cirello, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Jennifer King, called the meeting to order at 9:02 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the minutes of September 25, 2023.

A motion was made by Angela Blier and seconded by Joanne Grant to approve the minutes as written.

Vote: 5 in favor, 1 abstained: Ellen Grunblatt.

COMPLAINT PRESENTATIONS

2022-COU-18497

A motion was made by Ellen Grunblatt and seconded by Angela Blier to dismiss this complaint case due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

2022-COU-18628

A motion was made by Joanne Grant and seconded by Ellen Grunblatt to dismiss this complaint case due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2022-COU-18629

A motion was made by Ellen Grunblatt and seconded by Angela Blier to table this complaint and direct Board staff to request all treatment records for clients 8, 20 and 23 between the dates of 1/1/2021-3/16/2022.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2023-COU-18839

A motion was made by Angela Blier and seconded by Joanne Grant to dismiss this complaint case due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2023-COU-18867

A motion was made by Angela Blier and seconded by Carolyn Silsby to dismiss this complaint case, due to the lack of evidence of a violation of Board laws or rules, and to issue a letter of guidance discussing Board rules Chapter 8-A (2) 4 (failing to clarify, adjust or withdraw from roles when conflict arises in the counseling relationship) and 6 (confidentiality) along with the importance to seek supervision when unclear about these areas.

Vote: 5 in favor, 1 abstained: Holly Cavna.

PUBLIC COMMENT

None.

RULEMAKING DISCUSSION

Board members and staff discussed the rulemaking process and planned to begin rulemaking by reviewing Board definitions, Chapter 2, and Chapter 3 at the next Board meeting. Future rulemaking sessions will discuss required course content areas, telehealth, and conditional licensure supervision, including the ability for tele-supervision.

ADMINISTRATOR'S REPORT

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Board Administrator, Kristina Halvorsen, discussed the rulemaking process, current Board staff shortages and Kristina's active recruitment activities to fill these positions.

ADJOURNMENT

A motion was made by Holly Cavanaugh and seconded by Angela Blier to adjourn the meeting at 10:56 a.m.

Vote: 6 in favor.