



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF LICENSURE OF PODIATRIC MEDICINE
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Anne L. Head
Commissioner

**Board of Licensure of Podiatric Medicine
Public Board Meeting
Thursday, October 10, 2024**

MINUTES

MEMBERS PRESENT

Shannon Meredith, D.P.M., Board Chair (remote)
Christopher Sacco, D.P.M., Vice Chair
Todd O'Brien, D.P.M., Complaint Officer (remote)
Brad Samojla, D.P.M. (remote)

MEMBERS ABSENT

Richard Angotti, Public Member

STAFF PRESENT

Samantha Andrews, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Shannon Meredith, called the meeting to order at 1:26 p.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the August 8, 2024 minutes.

A motion was made by Christopher Sacco and seconded by Todd O'Brien to approve the minutes as written.

Vote: 4 in favor.

COMPLAINT PRESENTATIONS

2024-POD-19808

A motion was made by Shannon Meredith and seconded by Christopher Sacco to set this matter for an adjudicatory hearing, citing Title 10 §8003 5-A (A)(2), and offer a consent agreement, in lieu of a hearing, with: a reprimand; probation for 90 days; completion of at least 1 hour of continuing education in HIPPA requirements within 90 days; and payment of a \$1500 civil penalty within 90 days.

MAILING: 35 STATE HOUSE STATION, AUGUSTA, MAINE 04333
PHONE: (207) 624-8626
TTY USERS: MAINE RELAY 711
FAX: (207) 624-8637

Vote: 3 in favor, 1 abstained: Todd O'Brien.

RULEMAKING DISCUSSION

Board Administrator, Kristina Halvorsen, discussed that the Board will be starting rulemaking discussions and meetings.

ADMINISTRATOR'S REPORT

Board Administrator, Kristina Halvorsen, shared that there are currently 86 licensees for this Board. Applications have been moving quickly and the Board's website will be updated in the future to be more efficient.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

A motion was made by Christopher Sacco and seconded by Todd O'Brien to adjourn the meeting at 2:19 p.m.

Vote: 4 in favor.