



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
**Board of Alcohol & Drug Counselors**  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

Anne L. Head  
Commissioner

**Board of Alcohol & Drug Counselors  
Public Board Meeting  
Friday, November 17, 2023**

**MINUTES**

**MEMBERS PRESENT**

Robert Rogers, Board Chair  
Darlene Panzino, Vice Chair  
Laurence Gross, Public Member

**MEMBERS ABSENT**

Lisa Williams

**STAFF PRESENT**

Katie Johnson, Assistant Attorney General  
Kristina Halvorsen, Board Administrator  
George Morgan, Board Investigator  
Jessica Cirello, Professional Licensing Supervisor

**CALL TO ORDER**

Board Chair, Robert Rogers, called the meeting to order at 9:05 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the September 15, 2023 minutes.

A motion was made by Laurence Gross and seconded by Darlene Panzino to approve the minutes as written.

**Vote: 3 in favor.**

**ADJUDICATORY HEARING**

2023-ALC-19042 Caswell

This applicant withdrew his appeal and Board staff will close this preliminary denial case and send out the final denial letter.

**COMPLAINT PRESENTATIONS**

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

PHONE: (207)624-8626 (VOICE)

TTY users: call Maine Relay 711

FAX: (207)624-8637

2022-ALC-18422

A motion was made by Darlene Panzino and seconded by Laurence Gross to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 3 in favor.**

2022-ALC-18630

A motion was made by Robert Rogers and seconded by Darlene Panzino to administratively close this complaint due to the death of this licensee.

**Vote: 3 in favor.**

2023-ALC-18883

A motion was made by Laurence Gross and seconded by Robert Rogers to preliminarily deny the pending application for licensure on the basis of 10 M.R.S. § 8003(5-A)(A)(3), for the conviction of a crime to the extent permitted by 5 M.R.S. Chapter 341, and 10 M.R.S. § 8003(5-A)(A)(4), for any violation of the governing law of the Board, specifically 32 M.R.S. § 6205 for holding oneself out as licensed without a license. The Board determined the applicant hasn't proven she has been sufficiently rehabilitated to warrant public trust as defined in 5 M.R.S. Chapter 341.

**Vote: 3 in favor.**

### **COMPLAINT ITEMS**

2022-ALC-18027 Consent Agreement Modification Request

A motion was made by Laurence Gross and seconded by Darlene Panzino to approve the Consent Agreement modification as requested and allow the licensee to voluntarily surrender both of his licenses.

**Vote: 3 in favor.**

2021-ALC-17978 Quarterly Reports Review

A motion was made by Robert Rogers and seconded by Laurence Gross to table the quarterly reports review and direct Board staff to request the Board-approved supervisor update both quarterly reports to include all dates of supervision and accurately date the quarterly reports.

**Vote: 3 in favor.**

2020-ALC-16868 Quarterly Report Review

A motion was made by Laurence Gross and seconded by Robert Rogers to accept the quarterly report as written.

**Vote: 3 in favor.**

### **APPLICATION REVIEW**

Christopher Groman – Initial Application

A motion was made by Darlene Panzino and seconded by Laurence Gross to table this application review and direct Board staff to request additional information.

**Vote: 3 in favor.**

Brian Martin – Initial Application

A motion was made by Laurence Gross and seconded by Darlene Panzino to preliminarily deny this application on the basis of 10 M.R.S. § 8003(5-A)(A)(3), for the conviction of a crime to the extent permitted by 5 M.R.S. Chapter 341, as the applicant hasn't proven he has been sufficiently rehabilitated to warrant public trust as defined in 5 M.R.S. Chapter 341.

**Vote: 3 in favor.**

Kayla Whittemore – Initial Application

A motion was made by Laurence Gross and seconded by Robert Rogers to approve this application as the applicant has proven she has been sufficiently rehabilitated to warrant public trust as defined in 5 M.R.S. Chapter 341.

**Vote: 3 in favor.**

Renewal Application – Catherine Coslett

A motion was made by Darlene Panzino and seconded by Laurence Gross to table this renewal application review and direct Board staff to request additional information.

**Vote: 3 in favor.**

### **ADMINISTRATOR'S REPORT**

Board Administrator, Kristina Halvorsen, discussed current Board staff shortages and Kristina's active recruitment activities. Kristina discussed the CCS license renewal process, which requires Board staff review, and shared the current Maine licensure statistics. This Board's application volume has decreased recently, due to the change in

the examination approval process, and Board staff have been able to review new applications within 2 weeks or less.

**OPPORTUNITY FOR PUBLIC COMMENT**

N/A

**ADJOURNMENT**

A motion was made by Laurence Gross and seconded by Darlene Panzino to adjourn the meeting at 10:29 a.m.

**Vote: 3 in favor.**