



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF EXAMINERS OF PSYCHOLOGISTS
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Anne L. Head
Commissioner

**Board of Examiners of Psychologists
Public Board Meeting
Tuesday, November 5, 2024**

MINUTES

MEMBERS PRESENT

Joseph Schenkel, Ph.D., Board Chair
Jayne Boulos, Psy.D., Vice Chair
Laura Kavesh, Ph.D., Complaint Officer
Mary Melquist, Ph.D., Continuing Education Officer
Debra Bunce, Ph.D.
Rachel Orr, PsyD.

STAFF PRESENT

Elizabeth Stivers, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Jessica Cirello, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Joseph Schenkel, called the meeting to order at 9:02 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the September 17, 2024 minutes.

A motion was made by Jayne Boulos and seconded by Mary Melquist to approve the minutes as written.

Vote: 6 in favor.

COMPLAINT PRESENTATIONS

2024-PSY-20094

A motion was made by Debra Bunce and seconded by Mary Melquist to table this complaint to allow Board members time to review additional information.

Vote: 6 in favor.

2024-PSY-20180

A motion was made by Debra Bunce and seconded by Jayne Boulos to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and to issue a letter of guidance, citing American Psychological Association's Code of Conduct 1.03 (conflicts between ethics and organizational demands) and 9.01A (bases of assessment), which will stay in the licensee's file for 1 year.

Vote: 5 in favor, 1 abstained: Laura Kavesh.

2024-PSY-20188 and 2024-PSY-20234

A motion was made by Debra Bunce and seconded by Jayne Boulos to set these matters for an adjudicatory hearing and offer a consent agreement, in lieu of a hearing, citing American Psychological Association's Code of Conduct 9.01A (bases of assessment), 9.01B (supporting conclusions) and 9.06 (interpreting results) and Board rules Chapter 10 2(5)A (avoiding harm), 2(5)B (lack of knowledge) and 2(5)C (endangering the welfare of a client), with: a warning; 12 months of probation that will include supervision twice a month, focusing on the concerns listed in the consent agreement, continuing education material and timely management of evaluation process, with a neuropsychologist supervisor who has private practice/practice management expertise and who will review at least 4 of the licensee's assessments per quarter and who submit quarterly and final reports to the Board for review; completion of at least 6 Board-approved continuing education hours, 3 hours on differential diagnoses and 3 hours on assessments, in addition to the regular continuing education requirement, with the option to complete 3 hours of continuing education in ethical practice management if the licensee is not able to find a supervisor with experience in private practice; and payment of a \$500 civil penalty.

Vote: 5 in favor, 1 abstained: Laura Kavesh.

2024-PSY-20180

This matter will be tabled until the next regularly scheduled meeting to allow Board members to review additional information and to determine if the new information changes the Board's decision above.

COMPLAINT COMPLIANCE ITEMS

2021-PSY-17668 & 2022-PSY-18253 Quarterly Report Review

A motion was made by Laura Kavesh and seconded by Jayne Boulos to accept the report as submitted.

Vote: 6 in favor.

2021-PSY-17675; 17737 Quarterly Report Review

A motion was made by Debra Bunce and seconded by Jayne Boulos to accept the submitted report as the third quarterly report (and not the final report) and to direct Board staff to contact the supervisor about the submission of a fourth and final report.

Vote: 6 in favor.

APPLICATION REVIEWS

Renewal Application: Kathrine Butler Hepler

A motion was made by Mary Melquist and seconded by Jayne Boulos to approve the renewal application and to issue a letter of guidance, citing M.R.S. 10 §8003-G (10-day notice), which will stay in the licensee's file for 1 year.

Vote: 6 in favor.

RULEMAKING DISCUSSION

A motion was made by Jayne Boulos and seconded by Debra Bunce to table the rulemaking discussion until the next regularly scheduled meeting.

Vote: 6 in favor.

ADMINISTRATOR'S REPORT

Board Administrator, Kristina Halvorsen, discussed the licensing dashboard provided by Board staff that shows monthly licensure numbers, application volume and licensing trends. Kristina will work on gathering licensure by endorsement data including providers who physically moved to Maine after obtaining a Maine license. Board members requested dashboard information for PSYPACT.

OPPORTUNITY FOR PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Jayne Boulos and seconded by Debra Bunce to adjourn the meeting at 12:45 p.m.

Vote: 6 in favor.