



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF COUNSELING PROFESSIONALS LICENSURE
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Anne L. Head
Commissioner

**Board of Counseling Professionals Licensure
Public Board Meeting
Monday, November 25, 2024**

MINUTES

MEMBERS PRESENT

Angela Blier, Vice Chair (remote)
Holly Cavna, Complaint Officer (remote)
Joanne Grant (remote)
Ellen Grunblatt
Carolyn Silsby, Public Member

MEMBERS ABSENT

Jennifer King, Board Chair

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Jessica Cirello, Professional Licensing Supervisor

CALL TO ORDER

Vice Chair, Angela Blier, called the meeting to order at 9:04 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the October 28, 2024 minutes.

A motion was made by Carolyn Silsby and seconded by Holly Cavna to approve the minutes as written.

Vote: 5 in favor.

COMPLAINT PRESENTATIONS

2024-COU-19944

A motion was made by Joanne Grant and seconded by Carolyn Silsby to table this complaint and direct Board staff to subpoena client records for the dates around the situation of concern.

Vote: 4 in favor, 1 recused: Holly Cavna.

2024-COU-20326

A motion was made by Ellen Grunblatt and seconded by Carolyn Silsby to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor, 1 abstained: Holly Cavna.

2024-COU-20333

A motion was made by Joanne Grant and seconded by Ellen Grunblatt to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor, 1 abstained: Holly Cavna.

ADMINISTRATOR'S REPORT

Board Administrator, Kristina Halvorsen, reviewed the licensing dashboard, created by Board staff, which details the current licensure numbers and application processing.

OPOR's Commissioner, Anne Head, is retiring this week. Deputy Commissioner, Joan Cohen, will be the Acting Commissioner.

Board members discussed the rulemaking process. The next rulemaking session is scheduled for December 10th.

OPPORTUNITY FOR PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Holly Cavna and seconded by Joanne Grant to adjourn the meeting at 9:59 p.m.

Vote: 5 in favor.