

**BOARD OF ACCOUNTANCY  
MEETING MINUTES**

Meeting Date: November 14, 2023  
Meeting Location: Dept. of Marine Resources Marquart Building, Room 118, 32 Blossom Lane, Augusta  
Time Meeting Scheduled to Begin: 9:00 a.m.  
Time Meeting Began: 9:01 a.m.

**I. CALL TO ORDER**

The following members were present:

Todd Desjardins  
Lannie Moffatt  
Thomas Cyr  
Graham Smith

The following member was absent:

Robert Brown Jr.

Staff Present:

Kristin Racine, Deputy Director  
Karen Ross, Professional Licensing Supervisor  
Matthew Fournier, Planning and Research Associate

AAG Present:

John Belisle

**II. AGENDA MODIFICATIONS AND APPROVAL**

A motion was made to approve the agenda as written.

Motion: Lannie Moffatt

Second: Thomas Cyr

4 in favor, none opposed. Motion Carried

**III. MINUTES REVIEW AND APPROVAL**

A motion was made to approve the minutes of the September 12, 2023 meeting.

Motion: Lannie Moffatt

Second: Thomas Cyr

4 in favor, none opposed. Motion Carried

**IV. OVERVIEW OF COMPLAINT PRESENTATION**

Assistant Attorney General John Belisle gave a presentation of the full complaint process to all the Board members.

**V. ELECTION OF COMPLAINT OFFICER**

Thomas Cyr nominated himself to be the Board's Complaint Officer. There were no other nominations. A motion was made to accept the nomination.

Motion: Lannie Moffatt

Second: Graham Smith

4 in favor, none opposed. Motion Carried

**VI. COMPLAINT PRESENTATION**

a. 2022-ACC-18819

A motion was made to set for a hearing and offer a consent agreement with a censure for violating Chapter 8 due care, with a \$1,500 civil penalty, and violating Title 10 for failing to provide documents, with a civil penalty of \$1,000, all penalties to be paid within 90-days, and delegating the Board Chair to sign the consent agreement.

Motion: Graham Smith

Second: Lannie Moffatt

4 in favor, none opposed. Motion Carried

b. 2022-ACC-19317

A motion was made to dismiss based on no violations of the Board's laws or rules.

Motion: Lannie Moffatt

Second: Thomas Cyr

3 in favor, none opposed, and 1 abstained (Graham Smith). Motion Carried

c. 2022-ACC-19320

A motion was made to dismiss based on no violations of the Board's laws or rules.

Motion: Lannie Moffatt

Second: Thomas Cyr

3 in favor, none opposed, and 1 abstained (Graham Smith). Motion Carried

d. 2022-ACC-19362

A motion was made to dismiss based on no violations of the Board's laws or rules.

Motion: Lannie Moffatt

Second: Graham Smith

4 in favor, none opposed. Motion Carried

**VII. BOARD MANAGER'S REPORT**

Kristin Racine gave the Board Manager's report. She advised the Board that Karen Ross will be the Interim Board Manger during the hiring process of the vacant Board Manager position, where Matt Kaply has taken a position with another State agency. She also advised that the rule changes to Chapter 3 passed prelegal review and will be posted for public review and comment.

**VIII. OPPORTUNITY FOR PUBLIC COMMENT**

Trish Brigham spoke about NASBA pathway proposal regarding the 150 semester hours,

**IX. ADJOURN**

A motion was made to adjourn at 11:01 a.m.

Motion: Graham Smith

Second: Lannie Moffatt

4 in favor, none opposed. Motion Carried