



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION



Joan F. Cohen
Commissioner

Penny Vaillancourt
Director

**Nursing Home Administrator Licensing Board
Public Board Meeting
Wednesday, May 27, 2026**

AGENDA

Location:

Physical Location: Department of Professional and Financial Regulation, Gardiner Annex,
76 Northern Avenue, Gardiner, ME

Room: Kennebec Conference Room

Time: 9:00 a.m.

Virtual Zoom Meeting

<https://mainestate.zoom.us/j/88180912083?pwd=UZaDaC0cKLtVbLd9KlsMpONsH9fcD3.1>

Meeting ID: 881 8091 2083

Passcode: 74647368

Board Member Participation:

Board members may participate remotely in Board meetings pursuant to Title 1, Section 403-B and the Board Member Remote Participation Policy adopted by the Board on September 22, 2021.

Public Participation:

Regardless of whether the Board meets in-person or by remote virtual means via Zoom, the public may observe the board meeting in-person at the location described above or may choose to join virtually (see the link above).

Contact: Kristen Bowker, Office Specialist I
Email: Kristen.Bowker@maine.gov

I. CALL TO ORDER

Office Location: 76 Northern Avenue, Gardiner, Maine 04345
Mailing Address: 35 State House Station, Augusta, Maine 04333

[Nursing Home Administrators Licensing Board | Office of Professional and Occupational Regulation](#)

II. 2026 - ELECTION OF BOARD OFFICERS

1. Board Chair
2. Complaint Officer

III. MINUTES REVIEW AND APPROVAL

1. Review and Approval of the meeting minutes of January 28, 2026

IV. COMPLAINT PRESENTATION

1. 2024-NHA-20132

V. RECOGNIZED CONTINUING EDUCATION SPONSOR

1. Maine HealthCare Association
2. ACHCA – Maine Chapter
3. OADS – QuEST

VI. REQUEST FOR CONTINUING EDUCATION APPROVAL

1. First Atlantic Healthcare

VII. LICENSE APPLICATION PRESENTATION

1. Israel Nachfolger, MLA

VIII. CORESPONDENCE

1. NAB request for update on adopting the HSE Credential (Tabled from October 2025 Board Meeting)

IX. BOARD MANAGER’S REPORT

1. Discussion and approval; Board Member participation at NAB conference in Portland, Maine
2. Discussion and approval; AIT Progress Report example for MHCA preceptor course
3. Discussion on Preceptor Training; Renewal period time frame

X. OPPORTUNITY FOR PUBLIC COMMENT

“The Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint. While the Board cannot take action on any issues presented, the Board will



listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.

XI. ADJOURNMENT

Pursuant to 1 M.R.S §406, public notice has been met by publication in an area newspaper where the meeting is held and in the Maine Legislative Calendar. All meetings are open to members of the public for observation but not for public participation. If you plan to attend this meeting, please contact the Board's office 24 hours in advance to confirm the meeting will take place as scheduled. If you have any questions concerning this agenda, please contact Holly Poirier at Holly.Poirier@maine.gov This agenda may be subject to change prior to the meeting date.

