

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
March 21, 2023**

MEMBERS PRESENT:

William Bisson, Chair
Cinderella Norris, Vice-Chair
R. Michael Pullen, Complaint Officer

MEMBERS ABSENT:

Lori LaRochelle

STAFF PRESENT:

Catherine Pendergast, Administrator
Samantha Morgan, AAG
Regina Ritchie, Licensing Supervisor
Elizabeth Moulton, Office Specialist I

Location: Virtual Meeting Via Zoom

Start: 9:02 a.m.

Adjourn: 10:10 a.m.

CALL TO ORDER

The meeting was called to order by Chair Bisson at 9:02 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Norris to approve the minutes of the January 17, 2023 meeting as presented. Pullen, Bisson, and Norris voted affirmative. Unanimous.

COMPLAINT PRESENTATIONS

None

APPLICATION REPORTS

The Board reviewed the December 2022 and January 2023 monthly reports.

ADMINISTRATOR'S REPORT

- A. Board Rule Review - The Board continued discussion of proposed changes to Board Rules. Kristin Racine, staff attorney for the Office of Professional and Occupational Regulation, provided information previously requested by the Board. With Board recommended changes, a motion was made by Pullen and seconded by Norris to initiate APA rulemaking for revised Chapters 10: Definitions; Repeal and Replacement of Chapters 12: Licensure of Architects and 13: Licensure of Landscape Architects; Repeal of Chapter 15: Application for Licensure; revised Chapter 17: Grounds for Disciplinary Action; revised Chapter 18: Documentation and repeal of Chapter 19: Incorporation by Reference. Pullen, Bisson, and Norris voted affirmative. Unanimous.
- B. Remote Participation Policy - A motion was made by Norris and seconded by Pullen to accept the proposed policy. Pullen, Bisson, and Norris voted affirmative. Unanimous.
- C. UK Reciprocity Correspondence – The Board requested additional information on the National Council of Architectural Registration Boards (NCARB) Mutual Recognition Agreements with other countries for review at the next meeting.

PUBLIC COMMENT

Steven Ribble made comment on the Remote Participation Policy. Roo Collins made public comment regarding the UK Mutual Recognition Agreement.

MEETING SCHEDULE

The next meeting is currently scheduled for May 16, 2023.

ADJOURN

A motion was made by Pullen and seconded by Norris to adjourn. Unanimous.
Being no further business, the meeting was adjourned at 10:10 a.m.

DRAFT