

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
November 15, 2022**

MEMBERS PRESENT:

Terrence DeWan, Chair
Lori Larochele
William Bisson
R. Michael Pullen, Complaint Officer

STAFF PRESENT:

Catherine Pendergast, Administrator
Samantha Morgan, AAG
Regina Ritchie, Licensing Supervisor
Misty Robinson, Office Specialist I
Elizabeth Moulton, Office Specialist I

MEMBERS ABSENT:

Cinderella Norris

Location: Virtual Meeting Via Zoom

Start: 8:00 a.m.

Adjourn: 8:41 a.m.

CALL TO ORDER

The meeting was called to order by Chair DeWan at 8:00 a.m.

AGENDA MODIFICATIONS

A motion was made by Bisson and seconded by Larochele to add the discussion of the November 14, 2022 NCIDQ Annual Meeting Notes to the agenda. Unanimous.

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Bisson to approve the minutes of the September 20, 2022 meeting as presented. Unanimous

COMPLAINT PRESENTATIONS

None

APPLICATION REPORTS

The Board reviewed the August 2022 and September 2022 monthly reports.

ADMINISTRATOR'S REPORT

A. Rule Review - The Board continued discussion of proposed changes to Board Rules. Kristin Racine, staff attorney for the Office of Professional and Occupational Regulation, provided information previously requested by the Board. The Board requested additional information concerning the ARE eligibility and application process through NCARB and decided to continue review of existing rules and move forward with a proposed rule for licensure by endorsement.

A motion was made by Bisson and seconded by Pullen to direct staff to publish the licensure by endorsement rules for public comment as a proposed rule and begin the Administrative Procedure Act process for rulemaking. Unanimous.

B. ARE Deadline Extension Request – The Board directed staff to reply that an extension is not possible under current rule. The Board discussed potential changes to the ARE completion time limit and directed staff to research limits set by other jurisdictions.

NOVEMBER 14, 2022 NCIDQ ANNUAL MEETING NOTES

The Board reviewed Larochele's November 14, 2022 NCIDQ annual meeting notes.

PUBLIC COMMENT

None.

MEETING SCHEDULE

The next meeting is currently scheduled for January 17, 2023.

ADJOURN

A motion was made by Pullen and seconded by Bisson to adjourn. Unanimous.
Being no further business, the meeting was adjourned at 8:41 a.m.