

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES OF VIRTUAL MEETING
October 18, 2022**

MEMBERS PRESENT:	STAFF PRESENT:
James Nadeau, Chair	Catherine Pendergast, Administrator
Michaeline Mulvey, Complaint Officer	Samantha Morgan, Assistant Attorney General
Jay Raitt, Vice-Chair	Elizabeth Moulton, Office Specialist I
Shep Sheppard	Misty Robinson, Office Specialist I
	Regina Ritchie, Licensing Supervisor
MEMBERS ABSENT:	
None	

I. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Chairman James Nadeau.

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made by Mulvey and seconded by Sheppard to approve the agenda as written. Nadeau, Mulvey, Sheppard and Raitt voted in the affirmative. Unanimous

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Raitt to approve the minutes of August 16, 2022 as written. Nadeau, Mulvey, Sheppard and Raitt voted in the affirmative. Unanimous

IV. COMPLAINT PRESENTATIONS

- A. 2022-LSU-18388 – A motion was made by Sheppard and seconded by Raitt to offer a Consent Agreement pursuant to violation of Chapter 90, Part 2, Section 3. The consent agreement is to include a warning. Nadeau, Sheppard, and Raitt voted in the affirmative; Mulvey abstained. Motion carried.
- B. 2022-LSU-18444 – A motion was made by Raitt and seconded by Nadeau to dismiss with a Letter of Guidance pursuant to Chapter 90, Part 1, Section 1, Subsection 3. The Letter of Guidance is to remain in the licensee’s file for one year. Nadeau, Sheppard, and Raitt voted in the affirmative; Mulvey abstained. Motion carried.
- C. 2022-LSU-18498 – A motion was made by Sheppard and seconded by Raitt to table this complaint until the next Board meeting. Nadeau, Mulvey, Sheppard and Raitt voted in the affirmative. Unanimous

V. APPLICATION REPORTS

The Board reviewed the July 2022 and August 2022 monthly reports.

VI. ADMINISTRATOR’S REPORT

The administrator discussed with the Board the Remote Participation Policy. The Board requested an example of an alternative Remote Participation Policy to be presented at the next meeting.

VII. PUBLIC COMMENT

None.

VIII. MEETING SCHEDULE

Next regular Board meeting is currently scheduled for December 20, 2022.

IX. ADJOURNMENT

Being no further business, a motion was made by Raitt and seconded by Sheppard to adjourn the meeting at 10:11 a.m. Nadeau, Mulvey, Sheppard and Raitt voted in the affirmative. Unanimous