

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS  
BOARD MEETING MINUTES  
July 19, 2022**

**MEMBERS PRESENT:**

Terrence DeWan, Chair  
Lori Larochele  
William Bisson  
R. Michael Pullen, Complaint Officer

**STAFF PRESENT:**

Catherine Pendergast, Administrator  
Samantha Morgan, AAG  
Misty Robinson, Office Specialist I  
Elizabeth Moulton, Office Specialist I

**MEMBERS ABSENT:**

Cinderella Norris

**Location: Virtual Meeting Via Zoom**

**Start: 9:04 a.m.**

**Adjourn: 10:15 a.m.**

**CALL TO ORDER**

The meeting was called to order by Chair DeWan at 9:04 a.m.

**AGENDA MODIFICATIONS**

A motion was made by Bisson and seconded by Larochele to add discussion of the NCARB Mutual Recognition Agreement with the United Kingdom to the agenda. Unanimous.

A motion was made by Bisson and seconded by Larochele to add an out-of-state travel request for Larochele to the agenda. Unanimous.

**MINUTES REVIEW AND APPROVAL**

A motion was made by Pullen and seconded by Bisson to approve the minutes of the March 15, 2022 meeting as presented. Unanimous

**OUT-OF-STATE TRAVEL REQUEST**

A motion was made by Bisson and seconded by Larochele to authorize out-of-state travel for one Board Member (DeWan) to attend the CLARB Annual Meeting, September 21-23 in Omaha, NE. Unanimous.

A motion was made by Bisson and seconded by Pullen to authorize out-of-state travel for one Board Member (Larochele) to attend the CIDQ Annual Meeting, November 11-13 in Los Angeles, CA. Unanimous.

**COMPLAINT PRESENTATIONS**

None

**APPLICATION REPORTS**

The board reviewed the April 2022 and May 2022 monthly reports.

**ADMINISTRATOR'S REPORT**

A. Correspondence from Maine Historic Preservation Commission –The Board discussed activities that require a license. The Board discussed the requirement of a license to practice or profess to practice architecture in the state or use the title “architect.”

A motion was made by Bisson and seconded by DeWan to direct the complaint committee to seek additional information regarding one of the projects referenced in the correspondence. Unanimous.

- B. Maine Requirements for LARC Licensure – The Board discussed the CLARB Unified Standard for Landscape Architecture in comparison to Board rules. The Board agreed to propose a change to path 4 of Board rules reducing the experience requirement from 12 to 8 years as part of ongoing rule review.
- C. Rule Review - The Board discussed the proposed changes to Board Rules as drafted by the administrator. After discussion and additional changes, a motion was made by Bisson and seconded Larochelle for department review of proposed changes. Unanimous.

**PUBLIC COMMENT**

None.

**ADJOURN**

A motion was made by Bisson and seconded by Pullen to adjourn. Unanimous.  
Being no further business, the meeting adjourned at 10:15 a.m.