

MAINE BOARD OF REAL ESTATE APPRAISERS  
*VIRTUAL BOARD MEETING*  
June 7, 2022  
*MINUTES*

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<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Wendy Boston, Chair	Cathy Pendergast, Administrator
Alan Johnson	Andrew Black, Assistant Attorney General
Joe Herlihy, Complaint Officer	Misty Robinson, Office Specialist I
Nathan Shipley	Elizabeth Moulton, Office Specialist I
<u>MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>

Location: Virtual Meeting Via Zoom Meeting

Start: 9:02 a.m.

Adjourn: 10:42 a.m.

**I. CALL TO ORDER**

The meeting was called to order by the Chair at 9:02 a.m.

**II. AGENDA MODIFICATIONS**

None.

**III. MINUTES REVIEW AND APPROVAL**

A motion was made by Johnson and seconded by Herlihy to approve the May 3, 2022 minutes as presented. Boston, Johnson, and Herlihy voted affirmative. Shipley abstained. Motion carried.

**IV. COMPLAINT PRESENTATIONS**

2022-REA-18069 – A motion was made by Johnson and seconded by Shipley to offer a consent agreement for violating 32 M.R.S. § 14014-A(7) and (8), USPAP standards 1-1(a)-(c), 1-2(e), 1-4(a), 2-1, 2-2(a)(iv), (viii), and (x). The consent agreement is to include a Reprimand and additional continuing education with tests to be completed within 180 days of the finalization of the consent agreement (30-hour Residential Sales Comparison and Income Approaches, 15-hour Residential Appraiser Site Valuation and Cost Approach, and 15-hour National USPAP Course). Boston, Johnson, and Shipley voted affirmative. Herlihy abstained. Motion carried.

**V. APPLICATION REPORT**

Reviewed by the Board Members.

**VI. ADMINISTRATOR'S REPORT**

The administrator discussed with the Board the ASC State Off-Site Assessment (SOA) and introduced Neal Fenochietti and Kristi Klamet of the ASC to the Board. Mr. Fenochietti addressed the Board and discussed the ASC's role in overseeing regulatory bodies and the Off-Site Assessment currently taking place.

The administrator discussed with the Board a licensing issue. A motion was made by Johnson and seconded by Shipley to license the applicant. Unanimous.

The administrator discussed with the Board a ten-day reporting issue. A motion was made by Johnson and seconded by Shipley to request that the administrator file a complaint. Unanimous

The administrator discussed with the Board a request for an Advisory Opinion. A motion was made by Johnson and seconded by Shipley to have the administrator respond to the requestee that the Board does not have the authority to issue an Advisory Opinion on the matter discussed in the letter. Boston, Johnson, and Shipley voted affirmative. Herlihy had internet connectivity issues at this time and as a result, he abstained from voting on this issue. Motion carried.

The administrator discussed with the Board the appraisal sample review process. No action was taken.

## **VII. PUBLIC COMMENT**

Jen Vincent spoke regarding the status of the rule making process.

## **VIII. MEETING SCHEDULE**

The next meeting is currently scheduled for July 5, 2022.

## **IX. ADJOURN**

A motion was made by Shipley and seconded by Johnson to adjourn the meeting. Boston, Johnson, and Shipley voted affirmative. Herlihy had internet connectivity issues at this time and as a result, he abstained from voting on this issue. Motion carried.

Being no further board business, the meeting was adjourned at 10:42 a.m.