

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES OF VIRTUAL MEETING
April 19, 2022

MEMBERS PRESENT:	STAFF PRESENT:
James Nadeau, Chair	Catherine Pendergast, Administrator
Michaeline Mulvey, Complaint Officer	Samantha Morgan, Assistant Attorney General
Jay Raitt, Vice-Chair	Elizabeth Moulton, Office Specialist I
Shep Sheppard	Misty Robinson, Office Specialist I
MEMBERS ABSENT:	
None	

I. CALL TO ORDER

The meeting was called to order at 9:02 a.m. by Chairman James Nadeau.

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made by Mulvey and seconded by Raitt to add the discussion of a presentation to licensees regarding the complaint process and Board responsibilities to the agenda. Nadeau, Mulvey, Sheppard, and Raitt voted in the affirmative. Unanimous

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Raitt to approve the minutes of February 15, 2022 as written. Nadeau, Mulvey, and Raitt voted in the affirmative; Sheppard abstained. Motion carried.

IV. COMPLAINT PRESENTATIONS

- A. 2022-LSU-18068 – A motion was made by Raitt and seconded by Sheppard to dismiss. Nadeau, Sheppard, and Raitt voted in the affirmative; Mulvey abstained. Motion carried.

- B. 2022-LSU-18111 - A motion was made by Raitt and seconded by Sheppard to dismiss with a Letter of Guidance pursuant to Chapter 90, Part 2, Section 4.1. The Letter of Guidance is to remain in the licensee’s file for one year. Nadeau, Sheppard and Raitt voted in the affirmative; Mulvey abstained. Motion carried.

- C. 2022-LSU-18113 - A motion was made by Raitt and seconded by Sheppard to dismiss. Nadeau, Sheppard, and Raitt voted in the affirmative; Mulvey abstained. Motion carried.

V. APPLICATION REPORTS

The board reviewed the January 2022 and February 2022 monthly reports.

VI. ADMINISTRATOR’S REPORT

- A. The administrator and Board discussed the results of the Land Surveyor continuing education audit.

VII. PROPOSED PRESENTATION TO LICENSEES

The Board discussed a proposed presentation by Mulvey for licensees about the complaint process. The Board took no action on this item.

VIII. PUBLIC COMMENT

None.

IX. MEETING SCHEDULE

Next regular Board meeting is currently scheduled for June 21, 2022.

X. ADJOURNMENT

Being no further business, a motion was made by Raitt and seconded by Sheppard to adjourn the meeting at 10:09 a.m. Nadeau, Mulvey, Sheppard and Raitt voted in the affirmative. Unanimous