

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
March 15, 2022**

MEMBERS PRESENT:

Terrence DeWan, Chair
Lori Larochele
William Bisson
Cinderella Norris
R. Michael Pullen, Complaint Officer

STAFF PRESENT:

Catherine Pendergast, Administrator
Samantha Morgan, AAG
Misty Robinson, Licensing Clerk
Elizabeth Moulton, Licensing Clerk

MEMBERS ABSENT:

None

**Location: Central Conference Room
76 Northern Ave, Gardiner, ME**

Start: 9:04 a.m.

Adjourn: 10:10 a.m.

CALL TO ORDER

The meeting was called to order by Chair DeWan at 9:04 a.m.

AGENDA MODIFICATIONS

A motion was made by Norris and seconded by Larochele to add the discussion of CLARB Uniform Licensure Standard for Landscape Architecture to the agenda. Unanimous.

A motion was made by Bisson and seconded by Larochele to add an out-of-state travel request to the agenda. Unanimous.

MINUTES REVIEW AND APPROVAL

A motion was made by Bisson and seconded by Norris to approve the minutes of the November 16, 2021 meeting as presented. Unanimous

ELECTION OF OFFICERS

A motion was made by Bisson and seconded by Pullen to re-elect DeWan as Board Chair, Larochele as Vice-Chair, and Pullen as Complaint Officer. Unanimous

COMPLAINT PRESENTATIONS

- A. 2021-ARC-17828 – A motion was made by Larochele and seconded by Norris to dismiss; Vote was 4-0, the motion passed; Pullen abstained.
- B. 2021-ARC-17896 – A motion was made by Larochele and seconded by Bisson to dismiss; Vote was 4-0, the motion passed; Pullen abstained.

ADMINISTRATOR'S REPORT

- A. 11/16/2021 Rules Memo - The Board discussed the proposed changes to Board Rules as drafted by the administrator. Additional changes to Board Rules will be brought to the next meeting for further review.

CLARB UNIFORM LICENSURE STANDARD

The Board discussed a draft of the Uniform Licensure Standard for Landscape Architecture pertaining to qualifications for licensure.

OUT-OF-STATE TRAVEL REQUEST

A motion was made by Laroche and seconded by Norris to authorize out-of-state travel for one Board Member (Bisson) to attend the NCARB Annual Meeting, June 2-4 in Austin, TX. Unanimous.

PUBLIC COMMENT

None.

ADJOURN

A motion was made by Norris and seconded by Bisson to adjourn. Unanimous.
Being no further business, the meeting adjourned at 10:10 a.m.