

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES OF VIRTUAL MEETING
February 15, 2022**

MEMBERS PRESENT:	STAFF PRESENT:
James Nadeau, Chair	Catherine Pendergast, Administrator
Michaeline Mulvey, Complaint Officer	Samantha Morgan, Assistant Attorney General
Jay Raitt, Vice-Chair	Elizabeth Moulton, Office Specialist I
	Misty Robinson, Office Specialist I
MEMBERS ABSENT:	
Shep Sheppard	

I. CALL TO ORDER

The meeting was called to order at 9:04 a.m. by Chairman James Nadeau.

II. AGENDA MODIFICATIONS AND APPROVAL

A motion was made by Mulvey and seconded by Raitt to add the discussion of a presentation to licensees regarding the complaint process and Board responsibilities to the agenda. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

A motion was made by Mulvey and seconded by Raitt to add election of officers to the agenda. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

III. MINUTES REVIEW AND APPROVAL

A motion was made by Mulvey and seconded by Raitt to approve the minutes of December 21, 2021 as written. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

IV. OUT-OF-STATE TRAVEL REQUEST

A motion was made by Mulvey and seconded by Raitt to authorize out-of-state travel for two Board Members (Nadeau and Raitt) to attend the NCEES Northeast Zone Interim Meeting April 28-30 in Newport, RI. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

V. PROPOSED PRESENTATION TO LICENSEES RE COMPLAINT PROCESS AND BOARD RESPONSIBILITIES

The Board discussed licensee confusion regarding the complaint process and the responsibilities of the Board. The Board discussed ways to clarify the process. A proposed presentation for licensees will be offered by Mulvey at the next Board Meeting. After the discussion, the Board took no action on this item.

VI. ELECTION OF OFFICERS

A motion was made by Mulvey and seconded by Raitt to elect Nadeau as Chair. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

A motion was made by Mulvey and seconded by Nadeau to elect Raitt as Vice-Chair. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

A motion was made by Raitt and seconded by Nadeau to elect Mulvey as Complaint Officer. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

VII. COMPLAINT PRESENTATIONS

A. 2021-LSU-17866 – A motion was made by Raitt and seconded by Nadeau to dismiss with a Letter of Guidance in case number 2021-LSU-17866 pursuant to Chapter 90, Part 2, Section 3.4. The Letter of Guidance is to remain in the licensee’s file for two years. Nadeau and Raitt voted in the affirmative; Mulvey abstained. Motion carried.

VIII. PROPOSED COURSES FOR BOARD REVIEW

A motion was made by Raitt and seconded by Mulvey to reject the proposed courses and amend the Consent Agreement to extend the time to complete the required education courses until December 31, 2022. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous

IX. ADMINISTRATOR’S REPORT

A. The administrator and Board discussed Chapters 50 and 60 regarding changes in language pertaining to examinations and equivalent licenses/experience.

X. PUBLIC COMMENT

None.

XI. MEETING SCHEDULE

Next regular Board meeting is currently scheduled for April 19, 2022.

XII. ADJOURNMENT

Being no further business, a motion was made by Mulvey and seconded by Raitt to adjourn the meeting at 10:06 a.m. Nadeau, Mulvey, and Raitt voted in the affirmative. Unanimous