

MAINE BOARD OF REAL ESTATE APPRAISERS
VIRTUAL BOARD MEETING
February 7, 2023
MINUTES

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Wendy Boston, Chair	Cathy Pendergast, Administrator
Nathan Shipley, Vice-Chair	Andrew Black, Assistant Attorney General
Alan Johnson, Complaint Officer	Regina Ritchie, Licensing Supervisor
Russell Barrows	Misty Robinson, Office Specialist I
Jacques Weinstein	Elizabeth Moulton, Office Specialist I
<u>MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>

Location: Virtual Meeting Via Zoom Meeting

Start: 9:00 a.m.

Adjourn: 11:00 a.m.

I. CALL TO ORDER

The meeting was called to order by the Chair at 9:00 a.m.

Weinstein was having technical audio issues and left the meeting at 9:15. Weinstein returned to the meeting at 9:35 but did not participate in votes due to continued audio issues.

II. AGENDA MODIFICATIONS

None.

III. MINUTES REVIEW AND APPROVAL

A motion was made by Johnson and seconded by Shipley to approve the September 6, 2022 minutes as presented. Boston, Johnson, and Shipley voted affirmative. Barrows abstained. Motion carried.

IV. ELECTION OF OFFICERS

A motion was made by Barrows and seconded by Johnson to elect Boston as Chair. Boston, Johnson, Shipley, and Barrows voted affirmative. Unanimous.

A motion was made by Shipley and seconded by Barrows to elect Johnson as Complaint Officer. Boston, Johnson, Shipley, and Barrows voted affirmative. Unanimous.

A motion was made by Johnson and seconded by Barrows to elect Shipley as Vice-Chair. Boston, Johnson, Shipley, and Barrows voted affirmative. Unanimous.

V. BOARD MEMBER TRAINING PRESENTATION

AAG Andrew Black discussed with the Board the duties and responsibilities of the Board. No action was taken.

VI. COMPLAINT PRESENTATIONS

None

VII. APPLICATION REPORT

Reviewed by the Board Members.

VIII. ADMINISTRATOR'S REPORT

The administrator discussed with the Board the review of appraisal samples. A motion was made by Johnson and seconded by Barrows to include Marc Goulet as an approved appraisal sample reviewer in addition to the current Board Members. Boston, Johnson, Shipley, and Barrows voted affirmative. Weinstein abstained. Motion carried.

The administrator discussed with the Board the Appraisal Foundation voluntary disciplinary sanction matrix. No action was taken

The administrator discussed with the Board AQB approved 7-hour USPAP update courses and instructors certified to teach the course. No action was taken.

The administrator discussed with the Board the Appraisal Subcommittee memo on the Property Appraisal and Valuation Equity initiative. No action was taken.

The administrator discussed with the Board the process of reviewing technical appraisals for the purpose of license advancement. No action was taken

The administrator discussed with the Board the status of the 131st Legislative Session as it pertains to this Board. No action was taken.

IX. PUBLIC COMMENT

None.

X. MEETING SCHEDULE

The next meeting is currently scheduled for March 7, 2023.

XI. ADJOURN

Weinstein's audio issues resolved at this point in the meeting.

A motion was made by Johnson and seconded by Shipley to adjourn the meeting. Boston, Johnson, Shipley, Barrows, and Weinstein voted affirmative. Unanimous.

Being no further board business, the meeting was adjourned at 11:00 a.m.