

Minutes of the Maine Real Estate Commission Meeting

September 16, 2021

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
David Kitchen, Chair	Karen Bivins, Director
Edie Fontaine, Vice-Chair	Jeffrey Hill, Deputy Director
Donald Plourde	Bruce Osborne, Field Investigator
	Catherine Pendergast, Education Coordinator
	Kim Baker, Office Specialist I
<u>MEMBERS ABSENT</u>	Lisa Wilson, AAG
Gail Rizzo	Elizabeth Moulton, Office Specialist I

Location: Gardiner **Start:** 9:01 a.m. **Adjourn:** 10:52 a.m.

CALL TO ORDER

The meeting was opened by Chair Kitchen at 9:01 a.m.

AGENDA MODIFICATIONS

A motion was made by Plourde and seconded by Fontaine to add the consent agreements in case numbers: 2021-REC-17659 and 2021-REC-17722. Unanimous.

MINUTES REVIEW AND APPROVAL

A motion was made by Fontaine and seconded by Plourde to approve the minutes of the July 15, 2021 virtual meeting. Unanimous.

DRAFT REMOTE PARTICIPATION POLICY

A motion was made by Plourde and seconded by Fontaine to approve the remote participation policy as presented. Unanimous.

PROPOSED CONSENT AGREEMENTS

A motion was made by Fontaine and seconded by Plourde to approve the proposed consent agreements in case numbers 2018-REC-15083; 2019-REC-15154; 2021-REC-17595; 2021-REC-17596; 2021-REC-17600; 2021-REC-17601; 2021-REC-17608; 2021-REC-17640; 2021-REC-17641; 2021-REC-17659; & 2021-REC-17722. Unanimous.

Proposed Consent Agreement in case number 2021-REC-17636 was held over for the next meeting due to a lack of quorum for this item.

PROPOSED DISMISSALS

A motion was made by Plourde and seconded by Fontaine to approve the proposed dismissals in case numbers 2019-REC-15470; 2019-REC-16018; & 2019-REC-16204. Unanimous.

DECISIONS & ORDERS

A motion was made by Fontaine and seconded by Plourde to approve the Decision and Order in case number 2021-REC-17529. Unanimous.

A motion was made by Kitchen and seconded by Fontaine to approve the Decision and Order in case number 2021-REC-17442. Plourde abstained; Kitchen and Fontaine voted in the affirmative. Motion carried.

REQUEST FOR EXTENSION

A motion was made by Plourde and seconded by Fontaine to approve the request for extension in case number 2020-REC-17075. Unanimous.

DIRECTOR'S REPORT

Director presented the 2021 Investigate Review Report to the Commission.

The Department will be reviewing all Board and Commission rules for compliance with P.L. 167. Director updated the Commission on steps taken for compliance with P.L. 167.

The Commission discussed the proposed changes to the Commission rules as presented by the Director. Discussions will continue at future meetings.

PUBLIC COMMENT

None.

MEETING SCHEDULE

The next meeting is currently scheduled for Thursday, October 21, 2021 which will be held in person at the office in Gardiner.

ADJOURNMENT

A motion was made by Plourde and seconded by Fontaine to adjourn the meeting at 10:52 a.m. Unanimous.