

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
221 State Street, Augusta, Maine

MAINE BOARD OF REAL ESTATE APPRAISERS  
*VIRTUAL BOARD MEETING*  
August 1, 2023  
MINUTES

<b><u>MEMBERS PRESENT</u></b>	<b><u>STAFF PRESENT</u></b>
Wendy Boston, Chair	Cathy Pendergast, Administrator
Nathan Shipley, Vice-Chair	John Belisle, Assistant Attorney General
Alan Johnson, Complaint Officer	Shara Chesley, Office Specialist I
Russell Barrows	Jen Maddox, Office Specialist I
Jacques Weinstein	
<b><u>MEMBERS ABSENT</u></b>	<b><u>OTHERS PRESENT</u></b>
<u>None</u>	<u>None</u>

**Location:** 221 State Street, Augusta, ME      **Start:** 9:00 a.m.      **Adjourn:** 11:07 a.m.

**I. CALL TO ORDER**

The meeting was called to order by the Chair at 9:00 a.m.

**II. AGENDA MODIFICATIONS**

None.

**III. MINUTES REVIEW AND APPROVAL**

A motion was made by Weinstein and seconded by Barrows to approve the June 6, 2023 minutes as presented. Unanimous.

**IV. COMPLAINT PRESENTATIONS**

2023-REA-18884 - A motion was made by Shipley and seconded by Barrows to dismiss. Boston, Shipley, Barrows and Weinstein in favor. Johnson abstained. Motion carried.

2023-REA-18945 - A motion was made by Barrows and seconded by Weinstein to dismiss with a Letter of Guidance regarding USPAP Standard 2. Boston, Shipley, Barrows and Weinstein in favor. Johnson abstained. Motion carried.

2023-REA-19116 - A motion was made by Barrows and seconded by Weinstein to dismiss. Boston, Shipley, Barrows and Weinstein in favor. Johnson abstained. Motion carried.

**V. ADMINISTRATOR'S REPORT**

1. Board members were provided with a link to the ASC Annual Report for their information.
2. Board members were provided with proposed changes to the Real Property Appraiser Qualification which includes requirements for appraisers to complete a course on Valuation Bias and Fair Lending Laws for qualifying and continuing education. Additionally, they were provided with a summarized overview of recent changes to the Uniform Standards of Professional Appraisal Practice (USPAP).
3. The Board discussed two communications regarding Scope of License and directed staff to reply.
4. The Board discussed a communication regarding hybrid appraisals and directed staff to reply.
5. Application Issue. A motion was made by Barrows and seconded by Johnson to allow the license applicant who did not meet the experience requirement to withdraw the application. Unanimous.
6. Licensing Process Memo – the Board discussed comments regarding the appraiser license process and directed staff to reply.

**PUBLIC COMMENT**

Robert Strong commented on the license process and Krista Simonis commented on the definition of complex appraisals.

## **MEETING SCHEDULE**

The next meeting is currently scheduled for Tuesday, September 5, 2023.

### **IV. ADJOURN**

A motion was made by Barrows and seconded by Johnson to adjourn the meeting. Unanimous.  
Being no further board business, the meeting was adjourned at 11:07 a.m.