



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
Board of Counseling Professionals Licensure
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Anne L. Head
Commissioner

Minutes
Maine Board of Counseling Professionals Licensure
May 22, 2023 Board Meeting

MEMBERS PRESENT

Jennifer King
Joanne Grant
Ellen Grunblatt
Carolyn Silsby

MEMBERS ABSENT

Angela Blier
Holly Cavna

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Cecile Sirois, Professional Licensing Supervisor

CALL TO ORDER

Jennifer King, Acting Chair called the meeting to order at 9:10 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the minutes of February 22, 2023.

A motion was made by Ellen Grunblatt and seconded by Carolyn Silsby to approve the minutes as written.

Vote: 1 in favor (3 abstained – Joanne Grant, Ellen Grunblatt, and Carolyn Silsby)

ADMINISTRATOR'S REPORT

Megan Hudson-MacRae discussed the role of board members with the complaint process.

Kristina Halvorsen informed the board that legislation is in session and that she will inform the board of anything pertaining to the counseling board.

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

COMPLAINT PRESENTATIONS

2021-COU-17980

A motion was made by Carolyn Silsby and seconded by Ellen Grunblatt to dismiss with a letter of guidance. The letter of guidance will stay in the file for two years.

Vote: 4 in favor

2022-COU-18208

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to table and request additional documentation.

Vote: 4 in favor

2022-COU-18503

A motion was made by Carolyn Silsby and seconded by Ellen Grunblatt to find the licensee in violation of Board Rules Chapter 8-A(2)(1) and (3)(6) and to offer a Consent Agreement to include; a warning, 6 months of probation with a requirement that the licensee meet with a Board approved supervisor once a month for at least 90 minutes, the supervisor must be a licensed LCPC, LCSW or Psychologist whose license has been active and in good standing for at least the past 5 years, and the supervisor is required to submit reports after 3 months and a final report after 6 months, the licensee must provide the supervisor with a copy of the consent agreement.

Vote: 4 in favor

2022-COU-18332

Due to a lack of quorum because of a recusal by Jennifer King, a motion was made by Jennifer King and seconded by Carolyn Silsby to table until a later meeting when a quorum of board members are present.

Vote: 4 in favor

2022-COU-18552

A motion was made by Carolyn Silsby and seconded by Ellen Grunblatt to dismiss due to lack of evidence of violation of the Laws and Rules.

Vote: 4 in favor

2022-COU-18610

A motion was made by Carolyn Silsby and seconded by Joanne Grant to close the complaint and re-address it if the individual ever applies for a license.

Vote: 4 in favor

COMPLAINT ITEMS

2021-COU-17694 Reports

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to approve the reports as written.

Vote: 4 in favor

REQUEST FOR CONDITIONAL LICENSE EXTENSION

Armond Vachon – Conditional License Extension Request

A motion was made by Joanne Grant and seconded by Carolyn Silsby to allow one more renewal of his conditional clinical professional counselor's license.

Vote: 4 in favor

SUPERVISED EXPERIENCE REVIEW

Nicole Clarke – Supervised Experience Review

A motion was made by Jennifer King and seconded by Joanne Grant to waive the conditional licensed supervised hours due to finding evidence of sufficient work experience on the submitted supervised hours form.

Vote: 3 in favor (1 opposed)

REMOTE PARTICIPATION POLICY

A motion was made by Carolyn Silsby and seconded by Ellen Grunblatt to adopt the remote participation policy.

Vote: 4 in favor

PUBLIC COMMENT

Armond Vachon said that he appreciates being able attend board meetings in person.

ADJOURN

A motion was made by Joanne Grant and seconded by Ellen Grunblatt to adjourn the meeting at 12:32 p.m.

Vote: 4 in favor