



STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
BOARD OF ACCOUNTANCY  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

Janet T. Mills  
GOVERNOR

Anne L. Head  
COMMISSIONER

**MAINE BOARD OF ACCOUNTANCY**  
**Public Board Meeting**  
**Tuesday, May 14, 2024**

**AGENDA**

**Location:**

Physical Location: Kennebec Conference Room, 76 Northern Avenue, Gardiner, Maine

Virtual Platform via Zoom: Join Zoom Meeting

<https://mainestate.zoom.us/j/81436456688?pwd=c0dmUXJMOVRNdCszWkVHckMvblhqUT09>

Meeting ID: 814 3645 6688

Passcode: 36174549

The Zoom link for virtual observation is also posted on the board's website at:

<https://www.maine.gov/pfr/professionallicensing/professions/accountancy/home/board-meeting-information>

**Board Member Participation:**

Board members may participate remotely in Board meetings in accordance with Title 1, Section 403-B of the Maine Revised Statutes and the [Board Member Remote Participation Policy](#) adopted by the Board on May 9, 2023.

**Public Participation:**

The public may observe the Board meeting in-person at the location identified above or may choose to join the meeting virtually using the Zoom link provided above.

**Time:** 9:00 a.m.

**Contact:** Phone: 207-624-8672  
TTY Users Call Maine Relay 711  
E-mail: [accountancy.board@maine.gov](mailto:accountancy.board@maine.gov)

**I. CALL TO ORDER**

**II. AGENDA MODIFICATIONS AND APPROVAL**

**III. DRAFT MINUTES**

1. January 9, 2024

**IV. CHAIR REPORT**

**V. APPLICATION REVIEW(S)**

**Application(s):**

Certified Public Accountant - Reinstatement:

1. Melinda Way, CPA4602

**VI. CREDIT RELIEF INITIATIVE**

1. Ratify Board Staff Approved Requests

**VII. DELEGATION ORDER REVIEW**

1. Draft changes to the Limited Delegation Authority of the Board's Administrator to Review and Approve Renewal Applications and to Offer Consent Agreements to Licensees who Fail to Timely Report Criminal Convictions or Disciplinary Action to the Board Pursuant to 10 M.R.S. § 8003-G.
2. Draft changes to the Limited Delegation of Authority to Board Administrator to Preliminarily Deny Renewal Applications and Offer Consent Agreements Resolving Complaints Involving Continuing Education.

**VIII. BOARD MANAGER'S REPORT**

1. Updates RE: Legislation, Rulemaking, and Other Items

**IX. LICENSING REPORTS**

1. Licensing Reports
  - a. Active, Inactive, Issued

**X. OTHER ITEMS**

1. Preliminary Agenda for Upcoming Meetings
2. Case Management Report

**XI. PUBLIC OPPORTUNITY TO COMMENT**

(Board Chair Statement) “Under this item, the Board may offer an opportunity to members of the public listening in to comment on any public matter under the jurisdiction of the Board. The Board cannot take action on any issues presented, nor can it respond to or debate decisions made today, including matters relating to complaint cases that may be on the agenda. The Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.”

**XII. ADJOURNMENT**