



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
Board of Alcohol & Drug Counselors
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Anne L. Head
Commissioner

**Board of Alcohol & Drug Counselors
Public Board Meeting
Friday, March 17, 2023**

AGENDA

Location: Due to the current situation of the 2019 novel coronavirus (COVID-19) and the need to avoid public gatherings, maintain public distance, and for everyone's safety this meeting will be held online pursuant to the Remote Participation Policy adopted by the board on January 20, 2023 and the Board Chair's declaration of emergency or urgent issue which, pursuant to the policy, requires the Board to meet by entirely remote methods on March 17, 2023. There will be no physical location where this meeting is held. The Remote Participation Policy and declaration of emergency or urgent issue are posted at the board's website with the agenda for today's meeting. Information to listen in to this meeting will be posted on the Board's website at <https://www.maine.gov/pfr/professionallicensing/professions/adcd/home/board-meeting-information>

Time: 9:00 a.m.

Contact: Cecile Sirois, Professional Licensing Supervisor
Email: cecile.sirois@maine.gov

I. CALL TO ORDER

II. MINUTES REVIEW AND APPROVAL

Review and approval of the January 20, 2023 minutes.

III. COMPLAINT PRESENTATIONS

1. 2022-ALC-18027
2. 2022-ALC-18500
3. 2022-ALC-18534
4. 2022-ALC-18699

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

5. 2022-ALC-18024
6. 2022-ALC-18615

IV. COMPLAINT COMPLIANCE ITEMS

1. 2021-ALC-17978 Supervisor Approval
2. 2022-ALC-18293 Noncompliance Letter
3. 2022-ALC-18674 Letter from Supervisor

V. APPLICATIONS

1. Thomas Caswell – Initial Application
2. John Hirth – Initial Application
3. Kayla Ireland – Initial Application
4. Amanda Sherman – Initial Application

VI. ADMINISTRATOR’S REPORT

VII. ELECTION OF OFFICERS

1. Board Chair
2. Board Vice Chair
3. Complaint Officer

VIII. OPPORTUNITY FOR PUBLIC COMMENT

“The board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board except for any open application or complaint. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.”

IX. ADJOURNMENT

Pursuant to 1 M.R.S §406, public notice has been met by publication in an area newspaper where the meeting is held and in the Maine Legislative Calendar. All meetings are open to members of the public for observation but not for public participation. If you plan to attend this meeting, please contact the Board’s office 24 hours in advance to confirm the meeting will take place as scheduled. If you have any questions concerning this agenda, please contact Cecile Sirois at (207) 624-8626. This agenda may be subject to change prior to the meeting date.

NOTICE TO BOARD MEMBERS: If you cannot attend this meeting, please contact Cecile Sirois at (207) 624-8626 at least 48 hours in advance of the meeting.



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OFFICE PHONE: (207)624-8626

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MAINE

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