



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS  
76 NORTHERN AVENUE  
GARDINER, MAINE 04345

Joan F. Cohen  
Commissioner

**Radiologic Technology Board of Examiners  
Public Board Meeting  
Tuesday, March 25, 2025**

**MINUTES**

**MEMBERS PRESENT**

Henry Fossett, Board Chair (remote)  
Robert "Ed" Cheever  
Judith Ripley  
Courtney Coffman  
Matthew Carr (remote)

**STAFF PRESENT**

Megan Hudson-MacRae, Assistant Attorney General  
Kristina Halvorsen, Board Administrator  
George Morgan, Board Investigator  
Jessica Cirello, Professional Licensing Supervisor

**CALL TO ORDER**

Board Chair, Henry Fossett, called the meeting to order at 9:04 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the June 15, 2023 minutes.

A motion was made by Robert "Ed" Cheever and seconded by Henry Fossett to approve the minutes as written.

**Vote: 2 in favor, 3 abstained: Judith Ripley, Courtney Coffman and Matthew Carr.**

**COMPLAINT PRESENTATIONS**

2024-RAD-19754

A motion was made by Henry Fossett and seconded by Robert "Ed" Cheever to administratively close this complaint, flag the license and bring the complaint back to the Board if the licensee applies for licensure in the future.

**Vote: 5 in favor.**

**TRAINEE RADIOGRAPHER REVIEWS**

Board members discussed Board rules regarding the Trainee Radiographer license and clarified questions brought forward by Board staff. Board members discussed possibly engaging in the rulemaking process in the future.

Board members determined that Temporary Radiographer licensees cannot supervise Trainee Radiographers nor Trainees' procedures. Limited Radiographer licensees can only supervise Trainee Radiographers for the procedures the Limited Radiographer is licensed to complete. Trainee Radiographers may use multiple training locations and/or equipment as long as they are directly supervised by a fully, unrestricted Radiographer licensee and each location is reported to the Board. The Board may need to look at the rule's definition for "supervisor" in the future to help clarification.

A motion was made by Henry Fossett and seconded by Robert "Ed" Cheever to authorize Board staff to grant 6-month hardship extensions to the current Trainee Radiographers involved in these reviews.

**Vote: 5 in favor.**

### **ELECTION OF OFFICERS**

A motion was made by Henry Fossett and seconded by Judith Ripley to table the vote on officers until the next regular Board meeting.

**Vote: 5 in favor.**

### **ADMINISTRATOR'S REPORT**

Board Administrator, Kristina Halvorsen, discussed legislators are back in session. Kristina may reach out to Board members with questions regarding bills that effect this Board.

Kristina announced her retirement, effective April 30, 2025.

Board staff reviewed the Board's March dashboard which details the Board's current licensure and application numbers and trends.

### **OPPORTUNITY FOR PUBLIC COMMENT**

None

### **ADJOURNMENT**

A motion was made by Judith Ripley and seconded by Henry Fossett to adjourn the meeting at 10:25 a.m.

**Vote: 5 in favor.**