



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF COUNSELING PROFESSIONALS LICENSURE
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Anne L. Head
Commissioner

**Board of Counseling Professionals Licensure
Public Board Meeting
Monday, March 25, 2024**

MINUTES

MEMBERS PRESENT

Jennifer King, Board Chair
Angela Blier, Vice Chair (remote)
Joanne Grant
Ellen Grunblatt

MEMBERS ABSENT

Holly Cavanaugh, Complaint Officer
Carolyn Silsby, Public Member

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Jessica Cirello, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Jennifer King, called the meeting to order at 9:08 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the February 26, 2024 minutes.

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to approve the minutes as written.

Vote: 4 in favor.

COMPLAINT PRESENTATIONS

2023-COU-19086

A motion was made by Joanne Grant and seconded by Ellen Grunblatt to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor.

2023-COU-19329

A motion was made by Angela Blier and seconded by Joanne Grant to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor.

2023-COU-19396

A motion was made by Ellen Grunblatt and seconded by Angela Blier to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and issue a letter of guidance discussing the need for documentation of a 3rd party session participant, which will stay in the licensee's file for 1 year.

Vote: 4 in favor.

2023-COU-19577

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to table this complaint and request additional information including: the client's entire counseling record; documentation of referrals made by this licensee for this client; documentation of any consultation the licensee sought from peers or clinical supervisors regarding this client's delusions; and clarification about the timestamps on the licensee's submitted documentation.

Vote: 4 in favor.

2023-COU-19597

A motion was made by Ellen Grunblatt and seconded by Jennifer King to table this complaint due to the lack of quorum upon Joanne Grant's abstention.

Vote: 3 in favor, 1 abstained: Joanne Grant.

2023-COU-19644

A motion was made by Ellen Grunblatt and seconded by Angela Blier to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and issue a letter of guidance citing Board Rules 8A (2)B (dual relationships and risk of harm or exploitation to client) and discussing the concerns of the licensee breaching confidentiality, which will stay in the licensee's file for 3 years.

Vote: 4 in favor.

A motion was made by Joanne Grant and seconded by Jennifer King to take a break at 10:32 a.m.

Vote: 4 in favor.

Meeting resumed at 10:38 a.m.

2024-COU-19762

A motion was made by Joanne Grant and seconded by Angela Blier to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 4 in favor.

COMPLAINT COMPLIANCE ITEMS

2022-COU-18503 Quarterly Report Review

A motion was made by Angela Blier and seconded by Joanne Grant to close this case as the licensee has completed all the requirements as laid out in the Consent Agreement.

Vote: 4 in favor.

2023-COU-19634 Request to Reconsider

A motion was made by Joanne Grant and seconded by Jennifer King to table this item to give Board members additional time to review additional information received.

Vote: 4 in favor.

DELEGATION ORDER REVIEW

Continuing Education Noncompliance

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to adopt the continuing education noncompliance delegation order with the discussed modifications and removal of the civil penalties.

Vote: 3 in favor, 1 opposed: Angela Blier.

ADMINISTRATOR'S REPORT

Board Administrator, Kristina Halvorsen, discussed recent Board staff additions and shared the Board's updated OPOR webpages and licensing forms.

OPPORTUNITY FOR PUBLIC COMMENT

Mayra Schneider, thanked the Board for their work.

ADJOURNMENT

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to adjourn the meeting at 11:39 a.m.

Vote: 4 in favor.