



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
BOARD OF ALCOHOL & DRUG COUNSELORS  
76 NORTHERN AVENUE  
GARDINER, MAINE 04345

Joan F. Cohen  
Commissioner

**Board of Alcohol & Drug Counselors  
Public Board Meeting  
Friday, March 21, 2025**

**MINUTES**

**MEMBERS PRESENT**

Robert Rogers, Board Chair  
Darlene Panzino, Vice Chair  
Laurence Gross, Public Member

**MEMBERS ABSENT**

Lisa Williams, Complaint Officer

**STAFF PRESENT**

Mark Terison, Hearing Officer  
Samantha Andrews, Assistant Attorney General  
Katie Warwick, Assistant Attorney General  
Kristina Halvorsen, Board Administrator  
George Morgan, Board Investigator  
Jessica Cirello, Professional Licensing Supervisor

**CALL TO ORDER**

Board Chair, Robert Rogers, called the meeting to order at 9:07 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the January 17, 2025 minutes.

A motion was made by Laurence Gross and seconded by Darlene Panzino to approve the minutes as written.

**Vote: 3 in favor.**

**ADJUDICATORY HEARING**

2024-ALC-20372 Philip Bartley

**Hearing 9:12 a.m.-10:49 a.m.**

A motion was made by Laurence Gross and seconded by Darlene Panzino to deny the pending reinstatement application, find that all allegations (10 M.R.S. § 8003(5-A)(A)(3)

and 5 M.R.S. § 5301(1) & (2)(A), 10 M.R.S. § 8003(5-A)(A)(3) and 5 M.R.S. § 5301(1) & (2)(B), 10 M.R.S. § 8003(5-A)(A)(3) and 5 M.R.S. § 5301(1) & (2)(D) and 10 M.R.S. § 8003(5-A)(A)(11) for violating 10 M.R.S. § 8003-G(2)(B)) have been proven by a preponderance of the evidence, find the applicant hasn't been sufficiently rehabilitated to warrant the public trust and to allow Board Chair, Robert Rogers, to sign the Decision and Order outside of a regularly scheduled meeting.

**Vote: 3 in favor.**

### **COMPLAINT PRESENTATIONS**

2024-ALC-19819

A motion was made by Robert Rogers and seconded by Laurence Gross to administratively close this case, flag the license and reopen this case if the former licensee applies for licensure in the future.

**Vote: 3 in favor.**

2024-ALC-20007

A motion was made by Darlene Panzino and seconded by Laurence Gross to set this matter for an adjudicatory hearing and offer a consent agreement, in lieu of a hearing, citing Board rules Chapter 9 Section 1 (rights and dignity of clients), with a revocation of licensure.

**Vote: 3 in favor.**

2024-ALC-20399 and Initial Application Review

A motion was made by Darlene Panzino and seconded by Laurence Gross to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 3 in favor.**

A motion was made by Laurence Gross and seconded by Darlene Panzino to approve the pending application.

**Vote: 3 in favor.**

2024-ALC-20400

A motion was made by Laurence Gross and seconded by Darlene Panzino to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 3 in favor.**

2024-ALC-20401

A motion was made by Laurence Gross and seconded by Darlene Panzino to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 3 in favor.**

2024-ALC-20490

A motion was made by Laurence Gross and seconded by Darlene Panzino to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules and to issue a letter of guidance, citing Board rules Chapter 8 Section 3(3)E (confidentiality) and 32 M.R.S. §6205 (license required).

**Vote: 3 in favor.**

A motion was made by Robert Rogers and seconded by Darlene Panzino to keep the letter of guidance in the licensee's file for 5 years.

**Vote: 3 in favor.**

### **COMPLAINT COMPLIANCE ITEMS**

2021-ALC-17978 Quarterly Report Review

A motion was made by Robert Rogers and seconded by Darlene Panzino to accept the reports as submitted and direct Board staff to request that the supervisor note the length of each supervision session in future reports.

**Vote: 3 in favor.**

2024-ALC-19741 Quarterly Report Review

A motion was made by Laurence Gross and seconded by Darlene Panzino to accept the reports as submitted.

**Vote: 3 in favor.**

### **APPLICATION REVIEWS**

Initial Application: Leslie Leathers

A motion was made by Robert Rogers and seconded by Darlene Panzino to table this application review until the next regular Board meeting due to the anticipated lack of quorum.

**Vote: 3 in favor.**

Initial Application: Cheryl Flanders

**Executive session 11:45 a.m. 11:47**

A motion was made by Darlene Panzino and seconded by Robert Rogers to enter executive session pursuant to 1 M.R.S. §405(6)(F) and 22 M.R.S. § 1711-C to discuss confidential health information.

**Vote: 3 in favor.**

A motion was made by Laurence Gross and seconded by Robert Rogers to exit executive session.

**Vote: 3 in favor.**

A motion was made by Darlene Panzino and seconded by Robert Rogers to table this application review and request additional information regarding the applicant's current wellbeing.

**Vote: 3 in favor.**

Initial Application: Casey Nadeau

A motion was made by Laurence Gross and seconded by Darlene Panzino to preliminarily deny this application due to the finding that this applicant hasn't been sufficiently rehabilitated to warrant the public trust on the basis of 10 M.R.S. § 8003(5-A)(A)(3) for the conviction of a crime to the extent permitted by M.R.S. Title 5, Chapter 341, and offer a consent agreement with 24 months of probation that will consist of 1 hour a month of supervision with a Board-staff approved supervisor who will submit quarterly and final reports to the Board for review and the applicant will notify the Board when her criminal probation ends.

**Vote: 3 in favor.**

Renewal Application: Jon Gallagher

A motion was made by Robert Rogers and seconded by Darlene Panzino to table this application review until the next regular Board meeting due to the anticipated lack of quorum.

**Vote: 3 in favor.**

Renewal Application: Sarah McVicar

**Executive session: 12:03 p.m.-12:08 p.m.**

A motion was made by Darlene Panzino and seconded by Robert Rogers to enter executive session pursuant to 1 M.R.S. §405(6)(F) and 22 M.R.S. § 1711-C to discuss confidential health information.

**Vote: 3 in favor.**

A motion was made by Laurence Gross and seconded by Darlene Panzino to exit executive session.

**Vote: 3 in favor.**

A motion was made by Laurence Gross and seconded by Darlene Panzino to approve the renewal application.

**Vote: 3 in favor.**

**ELECTION OF OFFICERS**

A motion was made by Robert Rogers and seconded by Darlene Panzino to table officer nominations until all Board members are present.

**Vote: 3 in favor.**

**ADMINISTRATOR'S REPORT**

None

**OPPORTUNITY FOR PUBLIC COMMENT**

None

**ADJOURNMENT**

A motion was made by Laurence Gross and seconded by Darlene Panzino to adjourn the meeting at 12:12 p.m.

**Vote: 3 in favor.**